

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, May 18, 2020

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on May 18, 2020, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Absent
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Russell Grubbs; Keith Morgan; Aurora Amaro; Darrell Hartwick; Nancy Click and Kim Holle and Trina Veasey of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; John C. "Rocky" Rawls, Partner of Baker Williams Matthiesen LLP; Thomas A. Sage of Hunton Andrews Kurth LLP; and James Gilley, Jr. of U.S. Capital Advisors LLC.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance with the exception of Director Copelin, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in the Prayer. Secretary-Treasurer Gaffey led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of Director 'Per Diem' request for March, 2020 and April, 2020.**

2. Discuss and take action on approval of minutes for the Regular Board Meeting of March 16, 2020, Emergency Board Meeting of March 18, 2020, Special Board Meeting of March 26, 2020 and Special Board Meeting of May 4, 2020.

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the consent agenda, payment of Director 'per diem' requests for March and April, 2020, and minutes of the Regular Board Meeting of March 16, 2020, Emergency Board Meeting of March 18, 2020, Special Board Meeting of March 26, 2020 and Special Board Meeting of May 4, 2020. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

4. Discuss and take action to approve Petition for Annexation and adopt Board Order Adding Land to the boundaries of the District by petition from Michael D. Cox, Lots 13 thru 16, in Block 190, of the Town of Nicholstone, a subdivision in Galveston County, Texas according to the map or plat thereof, recorded in Volume 93, Page 3 in the office of the County Clerk of Galveston County, Texas. (2418 Colorado Avenue, Dickinson, Texas)

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve Petition for Annexation and adopt Board Order Adding Land to the boundaries of the District by petition from Michael D. Cox, Lots 13 thru 16, in Block 190, of the Town of Nicholstone, a subdivision in Galveston County, Texas according to the map or plat thereof, recorded in Volume 93, Page 3 in the office of the County Clerk of Galveston County, Texas. (2418 Colorado Avenue, Dickinson, Texas). The motion passed unanimously.

3. Discuss and take action to adopt Resolution No. 2020-05 authorizing the issuance of Galveston County Water Control and Improvement District No. 1 Revenue Refunding Notes, Series 2020; setting certain parameters for the Notes; authorizing the redemption prior to maturity of certain outstanding obligations; authorizing the Pricing Officer to approve the amount, interest rate, price and terms thereof and certain other procedures and provisions relating thereto.

Mr. Tom Sage of Hunton Andrews Kurth LLP arrived at the Board meeting at 5:20 p.m. He answered the Board of Directors' questions and concerns.

Mr. James Gilley of U.S. Capital Advisors LLC discussed the Revenue Refunding Notes, Series 2020 and answered the Board of Directors' questions and concerns.

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Spriggins to adopt Resolution No. 2020-05 authorizing the issuance of Galveston County Water Control and Improvement District No. 1 Revenue Refunding Notes, Series 2020; setting certain parameters for the Notes; authorizing the redemption prior to maturity of certain outstanding obligations; authorizing the Pricing Officer to approve the amount, interest rate, price and terms thereof and certain other procedures and provisions relating thereto. The motion passed unanimously.

5. Discuss and take action to approve organizational restructure.

A motion was made by Secretary-Treasurer Gaffey and seconded by President Mitchiner to approve the organizational restructure. The vote was 3-1 with Director Spriggins voting in the negative. The motion passed.

6. Discuss and review Budget Calendar for FY 2020 – 2021.

Ms. Aurora Amaro, Chief Financial Officer, discussed and reviewed the Budget Calendar for FY 2020-2021.

There was no action taken.

7. Discuss and take action to approve the Final Change Order, Final Pay Estimate, and Project Closeout Documents for the Deats Road and Longwood Lane Manhole Replacement Project.

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the Final Change Order, Final Pay Estimate in the amount of \$91,236.60, and Project Closeout Documents for the Deats Road and Longwood Lane Manhole Replacement Project. The motion passed unanimously.

8. Discuss and review Bond Projects updates; on-going engineering and construction projects.

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of March and April. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

9. Hear report from legal counsel, Baker Williams Matthiesen LLP.

Mr. Rawls, our Legal Counsel, stated that he had nothing to report this month.

10. Receive Staff Reports for March, 2020 and April, 2020

- a. Financial Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
 - General Manager Credit Card Detail
 - Board Travel & Training Expense Reports
- d. 2020 Goals and Objectives Monthly Progress Report
 - "Have a Heart Campaign" Report
- e. Citizens' Comments Report
 - Galveston County Health District
- f. Board Update from Previous Meeting
 - General Manager Training
- g. Safety Report

- Log of Work Related Injuries, Illnesses and Incidents

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of March and April, 2020. Ms. Amaro answered the Board of Directors' questions and concerns.

There was no action taken.

11. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

The Board convened into Executive Session at 6:09 p.m.

- a. Contemplated litigation.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

The Board re-convened into Open Session at 6:33 p.m.

12. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

Nancy Click, Human Resources Manager, updated the Board of Directors on Director Copelin's health issues.

ADJOURNMENT

The meeting adjourned at 6:38 p.m.


Secretary for the Board of Directors