

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, January 27, 2020
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on January 27, 2020, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Russell Grubbs; Keith Morgan; Aurora Amaro; Darrell Hartwick; Nancy Click; and Kim Holle of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; John C. "Rocky" Rawls, Partner of Baker Williams Matthiesen LLP; Julia McCain of McCall Gibson Swedlund Barfoot PLLC; and Corey Magliolo and Steven Coleman of Blue Water Insurance Group

Guest(s): Janell Marin of AmeriWaste; Jaclyn Hildreth of AmeriWaste; Charles Suderman of City of Dickinson City Councilman; Sean Skipworth of City of Dickinson City Councilman; Mark Townsend; and Emilio Renovato.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:06 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Director Spriggins led those present in the Prayer. Director Copelin led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of director 'per diem' request for November and December, 2019.**

2. Discuss and take action on approval of minutes for the Regular Board Meeting of November 18, 2019, Special Board Meeting of December 9, 2019 and Special Board Meeting of December 26, 2019.

A motion was made by Vice President Barber and seconded by Director Copelin to approve the consent agenda, payment of Director 'per diem' requests for November and December, 2019, and minutes of the Regular Board Meeting of November 18, 2019, Special Board Meeting of December 9, 2019 and Special Board Meeting of December 26, 2019. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

3. Discuss and take action to approve Employees' Insurance Plans as presented by Mr. Corey Magliolo of Blue Water Insurance Group.

Mr. Corey Magliolo, Broker-of-Record, updated the Board of Directors on the renewal rates with Blue Cross Blue Shield Insurance for the Medical Insurance Plan for Employees. He reported that there would be a 6.14% increase in insurance premiums. Mr. Magliolo answered the Board of Directors' questions and concerns.

A motion was made by Director Copelin and seconded by Vice President Barber to continue to identify Employees' Insurance Plans for the next year. The motion passed unanimously.

4. Discuss and take action on the Audit Report as presented by McCall Gibson Swedlund Barfoot, PLLC.

Ms. Julia McCain of McCall Gibson Swedlund Barfoot, PLLC distributed a copy of the Annual Financial Report/Independent Auditor's Report as of and for the year ending September 30, 2019 to the Board and staff. She reviewed the 2018-19 Audit Report and went over the financial highlights.

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Copelin to approve the Audit Report as presented by McCall Gibson Swedlund Barfoot, PLLC. with any pending possible changes. The motion passed unanimously.

5. Discuss and take action on the approval of the Galveston County Water Control and Improvement District No. 1 Solid Waste and Recycling Agreement with AmeriWaste Solutions, Inc.

General Manager Grubbs discussed the Solid Waste and Recycling Agreement with AmeriWaste Solutions, Inc. General Manager Grubbs answered the Board of Directors' questions and concerns.

A motion was made by Director Copelin and seconded by Vice President Barber to approve the Galveston County Water Control and Improvement District No. 1 Solid Waste and Recycling Agreement with AmeriWaste Solutions, Inc. The motion passed unanimously.

6. Discuss and take action to adopt Resolution No. 2020-01 authorizing the Galveston County Water Control and Improvement District No. 1 Solid Waste and Recycling Agreement with AmeriWaste Solutions, Inc.

A motion was made by Director Copelin and seconded by Vice President Barber to approve Resolution No. 2020-01 authorizing the Galveston County Water Control and Improvement District No. 1 Solid Waste and Recycling Agreement with AmeriWaste Solutions, Inc. The motion passed unanimously.

7. Discuss and take action on Ordinance No. 2020-01 Adopting Amended Rates and Fees for Services and Rules and Regulations; Establishing Certain Other Policies and Providing Penalties and Violation thereof.

A motion was made by Director Copelin and seconded by Vice President Barber to approve Ordinance No. 2020-01 Adopting Amended Rates and Fees for Services and Rules and Regulations; Establishing Certain Other Policies and Providing Penalties and Violation thereof with an amended change on Page 9, Section 1-4.b) 1) – to add the words “or District’s designee” to the paragraph.

SECTION 1-4. Connection Policy, Tap Fees and Extension Charges

b) Policies Governing Connections:

1) Certification of System. Connections shall not be made to the District’s System or portions of the System until the District’s engineer **or District’s designee** has certified that the System or applicable portion thereof is operable.

The motion passed unanimously with the amended change.

8. Discuss and take action on annual review of interest rate of 0.0% per annum return on customer deposits in accordance with Ordinance No. 2015-04.

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Spriggins to approve the annual review of interest rate at 0.0% per annum return on customer deposits in accordance with Ordinance No. 2015 – 04. The motion passed unanimously.

9. Discuss and take action to adopt Order No. 2020-01 Order Calling Directors’ Election scheduled for Saturday, May 2, 2020.

Adoptar la Orden No. 2020-01 Orden de Llamado a Elección para Directores, programada para el sábado, 2 de Mayo de 2020.

A motion was made by Director Copelin and seconded by Vice President Barber to adopt Order No. 2020-01 Order Calling Directors’ Election scheduled for Saturday, May 2, 2020. The motion passed unanimously.

10. Discuss and take action to adopt Resolution No. 2020-02 Authorizing Agreement for Joint Election between Dickinson Independent School District, Galveston County Water Control and Improvement District No. 1 and City of Dickinson for the May 2, 2020 Joint Election.

Discutir y tomar medidas para adoptar la Resolución No. 2020-02 Autorizando el Acuerdo para la Elección Conjunta entre el Distrito Escolar Independiente de

Dickinson, el Distrito No. 1 de Control de Aguas y Mejoras del Condado de Galveston y la Ciudad de Dickinson para la Elección Conjunta del 2 de Mayo de 2020.

A motion was made by Vice President Barber and seconded by Director Spriggins to adopt Resolution No. 2020-02 Authorizing Agreement for Joint Election between Dickinson Independent School District, Galveston County Water Control and Improvement District No. 1 and City of Dickinson for the May 2, 2020 Joint Election. The motion passed unanimously.

11. Discuss and take action to adopt Resolution No. 2020-03 Authorizing Contract for Election Services by and between Galveston County, Texas and Galveston County Water Control and Improvement District No. 1.

Discutir y adoptar medidas para Aprobar la Resolución No 2020-03 Contrato de Autorización para la Elección por y entre Condado de Galveston, Texas, y Condado de Galveston Distrito de Control y Mejoramiento de Agua no 1.

A motion was made by Vice President Barber and seconded by Director Spriggins to adopt Resolution No. 2020-03 Authorizing Contract for Election Services by and between Galveston County, Texas and Galveston County Water Control and Improvement District No. 1. The motion passed unanimously.

12. Discuss and take action to set canvassing date for the May 2, 2020 Election.

Discutir y tomar acción para establecer la captación de fecha para el 2 de Mayo de 2020, Elección.

A motion was made by Vice President Barber and seconded by Director Copelin to approve setting the canvassing date for the May 2, 2020 Election on Wednesday, May 13, 2020. The motion passed unanimously.

13. Discuss and take action to approve the Annual Meetings and Events Calendar for February 1, 2020 through January 31, 2021.

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve the Annual Meetings and Events Calendar for February 1, 2020 through January 31, 2021. The motion passed unanimously.

14. Discuss and take action to approve Pay Estimate No. 13 for the Falco Operations Building Project in the amount of \$37,378.10 to Frost Construction Company, Inc.

A motion was made by Vice President Barber and seconded by Director Spriggins to approve Pay Estimate No. 13 for the Falco Operations Building Project in the amount of \$37,378.10 to Frost Construction Company, Inc. The motion passed unanimously.

15. Discuss and review Bond Projects updates; on-going engineering and construction projects.

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the months of November and December. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

16. Hear reports from legal counsel – Baker Williams Matthiesen LLP.

Mr. Rawls, our Legal Counsel, stated that he had nothing to report this month.

17. Receive Staff Reports for November and December, 2019

- a. Financial Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
 - General Manager Credit Card Detail
 - Board Travel & Training Expense Reports
- d. 2019 Goals and Objectives Monthly Progress Reports
 - “Have a Heart Campaign”
- e. Citizens’ Comments Report
 - Galveston County Health District
- f. Board Update from Previous Meeting
 - General Manager Training
- g. Safety Report
 - Log of Work Related Injuries, Illnesses and Incidents

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the months of November and December, 2019. Ms. Amaro answered the Board of Directors’ questions and concerns.

There was no action taken.

18. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

The Board convened into Executive Session at 6:14 p.m.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

The Board re-convened into Open Session at 6:23 p.m.

19. Discuss and take action on item(s) from Executive Session.

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Copelin to approve seeking bids for the Deats Road and Longwood Lane Manhole Replacement Project. The motion passed unanimously.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:25 p.m.


Secretary for the Board of Directors