

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, February 17, 2020
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on February 17, 2020, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Russell Grubbs; Keith Morgan; Aurora Amaro; Darrell Hartwick; and Kim Holle of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; and John C. "Rocky" Rawls, Partner of Baker Williams Matthiesen LLP; .

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in the Prayer. Director Copelin led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

- 1. Discuss and take action on approval of payment of director 'per diem' request for January, 2020.**
- 2. Discuss and take action on approval of minutes for the Special Board Meeting of January 21, 2020, Regular Board Meeting of January 27, 2020 and Special Board Meeting of February 6, 2020.**

A motion was made by Vice President Barber and seconded by Director Copelin to approve the consent agenda, payment of Director 'per diem' requests for January, 2020, and minutes of the Special Board Meeting of January 21, 2020, Regular Board Meeting of January 27, 2020 and Special Board Meeting of February 6, 2020. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

3. **Discuss and take action to approve route maps for residential collections as presented by AmeriWaste Solutions, Inc.**

There was a discussion concerning the route maps for residential collections as presented by AmeriWaste Solutions, Inc. There was no action taken.

4. **Discuss and take action to adopt Resolution No. 2020-04, Adopting an Amended and Restated Investment Policy of Galveston County Water Control and Improvement District No. 1.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to adopt Resolution No. 2020-04, Adopting an Amended and Restated Investment Policy of Galveston County Water Control and Improvement District No. 1. The motion passed unanimously.

5. **Discuss and take action to approve annual Disclosure Statements Under the Public Funds Investment Act for Investment Officers and Bookkeeper, to be filed with the Texas Ethics Commission.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve annual Disclosure Statements Under the Public Funds Investment Act for Investment Officers and Bookkeeper, to be filed with the Texas Ethics Commission. The motion passed unanimously.

6. **Discuss and review Bond Projects updates; on-going engineering and construction projects.**

- a. HDR Engineering, Inc.
- b. Keith Morgan, Water and Wastewater Superintendent

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the months of January. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

7. **Hear report from legal counsel, Baker Williams Matthiesen LLP.**

Mr. Rawls, our Legal Counsel, stated that he had nothing to report this month.

8. **Receive Staff Reports for January, 2020**

- a. Financial Report
- b. Monthly Tax Report

- c. Travel & Training Expense Statements
 - General Manager Credit Card Detail
 - Board Travel & Training Expense Reports
- d. 2020 Goals and Objectives Monthly Progress Report
 - "Have a Heart Campaign" Report
- e. Citizens' Comments Report
 - Galveston County Health District
- f. Board Update from Previous Meeting
 - General Manager Training
- g. Safety Report
 - Log of Work Related Injuries, Illnesses and Incidents

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of January, 2020. Ms. Amaro answered the Board of Directors' questions and concerns.

There was no action taken.

9. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

10. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 5:24 p.m.


Secretary for the Board of Directors