

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, April 19, 2021

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on April 19, 2021, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Nancy Click; John Campbell; and Ana Urps of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; Dick Pursley of HDR, Inc.; and JoAnn Matthiesen, Partner of Baker Williams Matthiesen LLP.

Guest(s): Doreen Bridges; Carlo Falco; Matt Falco; and Jacqueline Matula Valcoviak.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Secretary-Treasurer Gaffey led those present in the Prayer. Director Copelin led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

General Manager Langford informed the Board of Directors about the death of retiree Marjorie Clover. Ms. Jacqueline Matula Valcoviak addressed the Board of Directors concerning placing an article about the history of the District on our website.

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of director 'per diem' request for March, 2021.**
2. **Discuss and take action on approval of minutes for the Regular Board Meeting of March 15, 2021.**
3. **Discuss and take action to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 5 for the 26th Street, 27th Street and Owens Drive Lift Stations Replacement Project for a total amount of \$60,800.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve the consent agenda, payment of Director 'per diem' requests for March, 2021 and minutes of the Regular Board Meeting of March 15, 2021, and to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 5 for the 26th Street, 27th Street and Owens Drive Lift Stations Replacement Project for a total amount of \$60,800. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

4. **Discuss and take action to approve authorization for removal and disposal of grit and heavy solids from the Wastewater Treatment Plant Aeration Basin 1, 2 & 3 to Wastewater Transport Services not to exceed \$250,000.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve authorization for removal and disposal of grit and heavy solids from the Wastewater Treatment Plant Aeration Basin 1, 2 & 3 to Wastewater Transport Services not to exceed \$250,000. The motion passed unanimously.

5. **Discuss and take action to approve emergency authorization for processing sanitary sewer sludge for landfill disposal in an amount not to exceed \$250,000.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Spriggins to approve emergency authorization for processing sanitary sewer sludge for landfill disposal in an amount not to exceed \$250,000. The motion passed unanimously.

6. **Discuss and take action to approve emergency authorization for repair to Wastewater Treatment Plant belt press not to exceed \$50,000.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve emergency authorization for repair to Wastewater Treatment Plant belt press not to exceed \$50,000. The motion passed unanimously.

7. **Discuss and take action to approve emergency authorization for replacement of multistage centrifugal air blower and controls on Wastewater Treatment Plant.**

A motion was made by Director Copelin and seconded by Vice President Barber to approve emergency authorization for replacement of multistage centrifugal air blower and controls on Wastewater Treatment Plant not to exceed \$45,000. The motion passed unanimously.

8. **Discuss and take action to approve the purchase of backup standby generators at Hollywood Water Plant and West Water Plant in the amount of \$550,118.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve the purchase of backup standby generators at Hollywood Water Plant and West Water Plant in the amount of \$550,118. The motion passed unanimously.

9. **Discuss Renewal of Interlocal Agreement between the District and the City of Texas City that addresses billing of District customers for 'out-of-district' fees for water and/or sanitary sewer services to citizens of Texas City who live outside of the District boundaries.**

General Manager Langford updated the Board of Directors concerning the Renewal of an Interlocal Agreement between the District and the City of Texas City that addresses billing of District customers for 'out-of-district' fees for water and/or sanitary sewer services to citizens of Texas City who live outside of the District boundaries.

There was no action taken.

10. **Discuss and take action to approve rate to be charged for reclaimed Wastewater effluent sale.**

General Manager Langford updated the Board of Directors concerning the rate to be charged for reclaimed Wastewater effluent sale. He is proposing a set rate to be charged for reclaimed Wastewater effluent.

There was no action taken.

11. **Discuss and take action to adopt Resolution No. 2021-03, Resolution Authorizing an amendment to the Interlocal Agreement by and between City of Dickinson and Galveston County Water Control and Improvement District No. 1, for Water Line Replacement, dated on March 15, 2021.**

General Manager Langford discussed Resolution No. 2021-03, Resolution Authorizing an amendment to the Interlocal Agreement by and between City of Dickinson and Galveston County Water Control and Improvement District No. 1, for Water Line Replacement, dated on March 15, 2021.

There was no action taken.

12. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 9 - Water Plants, Water Wells & Lift Stations Conditions Assessment. (Referencing Resolution No. 2020-15).

Mr. Ryan Nokelby, PE of HDR, Inc. updated the Board of Directors concerning the Task Order No. 9 - Water Plants, Water Wells & Lift Stations Conditions Assessment (Referencing Resolution No. 2020-15).

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve HDR Engineering, Inc. Task Order No. 9 - Water Plants, Water Wells & Lift Stations Conditions Assessment (Referencing Resolution No. 2020-15). The motion passed unanimously.

13. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 10 - 2021 Smoke Testing Priority Area. (Referencing Resolution No. 2020-15).

Mr. Ryan Nokelby, PE of HDR, Inc. updated the Board of Directors concerning the Task Order No. 10 - 2021 Smoke Testing Priority Area (Referencing Resolution No. 2020-15).

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Copelin to approve HDR Engineering, Inc. Task Order No. 10 - 2021 Smoke Testing Priority Area (Referencing Resolution No. 2020-15). The motion passed unanimously.

14. Discuss and take action to approve the Park Avenue Sewer Main Replacement with 16-inch by means of Pipe Bursting in the amount of \$133,577.

A motion was made by Director Copelin and seconded by Vice President Barber to approve the Park Avenue Sewer Main Replacement with 16-inch by means of Pipe Bursting in the amount of \$133,577. The motion passed unanimously.

15. Discuss and take action to approve Spruce Drive 12-inch Water Main Installation by means of Horizontal Directional Drilling.

A motion was made by Vice President Barber and seconded by Director Spriggins to approve Spruce Drive 12-inch Water Main Installation by means of Horizontal Directional Drilling. The motion passed unanimously.

16. Receive Monthly Reports & Investment Report

Staff Reports

- a. Financial Report
- b. Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utility Plants Update Discharge Monitor Report (DMR)
- f. Staff Reports
 - Field Operations Report
 - Human Resources Report
 - Safety Report
 - Water & Wastewater Operator's Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of March, 2021. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of March. Mr. Him answered the Board of Directors' questions and concerns. There was no action taken.

Ms. JoAnn Matthiesen, our Legal Counsel, reported that she has no legal report this month. There was no action taken.

Department Heads reviewed and discussed their monthly reports. There was no action taken.

17. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

18. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 7:13 p.m.


Secretary for the Board of Directors