

**MINUTES OF THE REGULAR MEETING  
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1  
REGULAR BOARD OF DIRECTORS MEETING  
Tuesday, January 19, 2021  
2320 Falco Street  
Dickinson, Texas  
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on January 19, 2021, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	<b>Present</b>
Shamarion Barber	Vice President	<b>Present</b>
William J. Gaffey	Secretary-Treasurer	<b>Present</b>
Garland Copelin	Director	<b>Present</b>
Jeffrey Spriggins	Director	<b>Present</b>

Also, present were: Interim General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Darrell Hartwick; Nancy Click; John Campbell; Emilio Renovato; and Trina Veasey of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; John C. "Rocky" Rawls, Partner of Baker Williams Matthiesen LLP; Robert Lee of Olson & Olson, LLP; Julia McCain of McCall Gibson Swedlund Barfoot PLLC; Corey Magliolo of Guzzetta Benefit Services; Marc Edelman, owner of PC Cable.

Guest(s): None.

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

**PRAYER AND PLEDGE OF ALLEGIANCE**

Vice President Barber led those present in the Prayer. Director Copelin led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

**CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)**

There was no action taken.

**CONSENT AGENDA/APPROVAL OF MINUTES**

1. **Discuss and take action on approval of payment of director 'per diem' request for December, 2020.**
2. **Discuss and take action on approval of minutes for the Regular Board Meeting of December 14, 2020.**
3. **Discuss and take action to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 2 for the 26th Street, 27th Street and Owens Drive Lift Stations Replacement Project for a total amount of \$56,144.62.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve the consent agenda, payment of Director 'per diem' requests for December, 2020 and minutes of the Regular Board Meeting of December 14, 2020, and to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 2 for the 26<sup>th</sup> Street, 27<sup>th</sup> Street and Owens Drive Lift Stations Replacement Project for a total amount of \$56,144.62. The motion passed unanimously.

#### **REGULAR AGENDA/OTHER BUSINESS**

4. **Discuss and take action to approve Employees' Insurance Plans as presented by Mr. Corey Magliolo of Guzzetta Benefit Services.**

Mr. Corey Magliolo, Broker-of-Record, updated the Board of Directors on the renewal rates with Blue Cross Blue Shield Insurance for the Medical Insurance Plan for Employees. He reported that there would be a -0.46% decrease in insurance premiums. He also reported that there would be no changes in the Dental and Vision Plans. Mr. Magliolo answered the Board of Directors' questions and concerns.

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Spriggins to approve Employees' Insurance Plans as presented by Mr. Corey Magliolo of Guzzetta Benefit Services. The motion passed unanimously.

5. **Discuss and take action on the Audit Report as presented by McCall Gibson Swedlund Barfoot, PLLC.**

Ms. Julia McCain of McCall Gibson Swedlund Barfoot, PLLC distributed a copy of the Annual Financial Report/Independent Auditor's Report as of and for the year ending September 30, 2020 to the Board and staff. She reviewed the 2019-20 Audit Report and went over the financial highlights.

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve the Audit Report as presented by McCall Gibson Swedlund Barfoot, PLLC. The motion passed unanimously.

6. **Discuss and take action on personnel policy updates for Holiday, Attendance, and Time Keeping.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve personnel policy updates for Holiday, Attendance, and Time Keeping. The motion passed unanimously.

**7. Discuss and take action to adopt Resolution No. 2021-01, Resolution Authorizing an Agreement by and between Region 8 Education Service Center and Galveston County Water Control and Improvement District No. 1, for Cooperative Purchasing.**

A motion was made by Vice President Barber and seconded by Director Copelin to adopt Resolution No. 2021-01, Resolution Authorizing an Agreement by and between Region 8 Education Service Center and Galveston County Water Control and Improvement District No. 1, for Cooperative Purchasing. The motion passed unanimously.

**8. Discuss and take action on annual review of interest rate of 0.0% per annum return on customer deposits in accordance with Ordinance No. 2020-02.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Copelin to approve the annual review of interest rate of 0.0% per annum return on customer deposits in accordance with Ordinance No. 2020-02. The motion passed unanimously.

**9. Discuss and review Bond Projects updates; on-going engineering and construction projects.**

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of December. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

**10. Hear reports from legal counsel – Baker Williams Matthiesen LLP.**

Mr. John C. "Rocky" Rawls, our Legal Counsel, stated that the Board will discuss legal matters in Executive Session.

**11. Receive Monthly Reports**

- a. Financial Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statement
  - Board Travel & Training Expense Reports
- d. Galveston County Health District - Citizens' Comments Report
- e. Utility Plants Update Discharge Monitor Report (DMR)

- f. Staff Reports
- Field Operations Report
  - Human Resources Report
  - Safety Report
  - Water & Wastewater Operator's Report
  - General Manager's Report

General Manager Langford suggested the Board may want to form a Board Finance Committee who would meet monthly with Aurora prior to each Board meeting. They would review the financial report and investment report and then at the Board meeting, the committee would make a recommendation to the Board to consider approval of the two reports.

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of December, 2020. Ms. Amaro answered the Board of Directors' questions and concerns.

Department Heads reviewed and discussed their monthly reports.

There was no action taken.

**12. Discuss and take action on item(s) from Staff Reports, if necessary.**

There was no action taken.

**Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.**

The Board convened into Executive Session at 6:26 p.m. Nancy Click, Human Resources, left the Executive Session at 6:58 p.m.

- a. Discuss Status of Falco Office Construction Contract.
- b. Discuss Status of Solid Waste Contract.
- c. Discuss Pending Litigation.
- d. Evaluation of Interim General Manager.

**Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.**

The Board re-convened into Open Session at 7:16 p.m.

**13. Discuss and take action on item(s) from Executive Session.**

- a. Discuss Status of Falco Office Construction Contract.
- b. Discuss Status of Solid Waste Contract.
- c. Discuss Pending Litigation.
- d. Evaluation of Interim General Manager.

A motion was made by Director Copelin and seconded by Director Spriggins to accept the attorney's recommendation to settle with Russell Grubbs in the amount of \$70,000. The motion passed unanimously.

**CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION**

There were no public announcements and/or recognition.

**ADJOURNMENT**

The meeting adjourned at 7:17 p.m.

  
Secretary for the Board of Directors