

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, July 20, 2020

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on July 20, 2020, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Russell Grubbs; Keith Morgan; Aurora Amaro; Darrell Hartwick; Nancy Click and Kim Holle of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; and JoAnn Matthiesen, Partner of Baker Williams Matthiesen LLP.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:04 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in the Prayer. President Mitchiner led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of Directors' "Per Diem" request for June, 2020.**
2. **Discuss and take action on approval of minutes for the Regular Board Meeting of June 15, 2020 and Emergency Board Meeting of July 9, 2020.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the consent agenda, payment of Director 'per diem' requests for June, 2020, and minutes of the Regular Board Meeting of June 15, 2020 and Emergency Board Meeting of July 9, 2020. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

3. **Discuss and take action on nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool.**

This agenda item died for lack of a motion.

4. **Discuss and take action to adopt Resolution No. 2020-08 Authorizing an Interlocal Agreement between Harris-Galveston Subsidence District and Galveston County Water Control and Improvement District No. 1 providing for water conservation goals, guidelines and plans for the project, "Be a Water Detective – Learning to be Water Wise".**

This agenda item died for lack of a motion.

5. **Discuss and take action to adopt Resolution No. 2020-09 Authorizing Fiscal Year 2021 Water Pollution Control and Abatement Contract with the Galveston County Health District, Office of Environmental Health Programs in the amount of \$12,871.00.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to adopt Resolution No. 2020-09 Authorizing Fiscal Year 2021 Water Pollution Control and Abatement Contract with the Galveston County Health District, Office of Environmental Health Programs in the amount of \$12,871.00. The motion passed unanimously.

6. **Discuss and take action to approve the Replacement of the Water Street / W. Hughes Road Water Line Bayou Crossing, including an engineering budget of \$15,000.00 for USACE Permitting and a construction budget of \$265,000.00.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Spriggins to approve the Replacement of the Water Street / W. Hughes Road Water Line Bayou Crossing, including an engineering budget of \$15,000.00 for USACE Permitting and a construction budget of \$265,000.00. The motion passed unanimously.

7. **Discuss and take action to Reject All Received Bids for the Falco Booster Station Project.**

A motion was made by Director Copelin and seconded by Vice President Barber to reject All Received Bids for the Falco Booster Station Project. The motion passed unanimously.

8. **Discuss and take action to Award and Execute Contract for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project to the lowest responsive bidder, Sustainite Support Services, LLC (Contractor), for a total bid amount of \$1,965,591.30.**

A motion was made by Vice President Barber and seconded by Director Spriggins to award and Execute Contract for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project to the lowest responsive bidder, Sustainite Support Services, LLC (Contractor), for a total bid amount of \$1,965,591.30. The motion passed unanimously.

9. **Discuss and take action to approve Deductive Change Order No. 1 for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project to reduce the total bid amount to \$1,772,566.30.**

A motion was made by Director Copelin and seconded by Director Spriggins to approve Deductive Change Order No. 1 for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project to reduce the total bid amount to \$1,772,566.30. The motion passed unanimously.

10. **Discuss the Texas General Land Office (GLO) Community Development Block Grant - Mitigation (CDBG-MIT) Grant Funding Opportunity and Procurement of Grant Administration and Engineering Services.**

Ryan Nokelby, P.E. of HDR, Inc., addressed the Board of Directors concerning the Texas General Land Office (GLO) Community Development Block Grant - Mitigation (CDBG-MIT) Grant Funding Opportunity and Procurement of Grant Administration and Engineering Services. There was no action taken.

11. **Discuss and review Bond Projects Updates; on-going Engineering and Construction Projects.**

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of June. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

12. **Hear report from legal counsel, Baker Williams Matthiesen LLP.**

Ms. JoAnn Matthiesen, our Legal Counsel, stated that the Board will discuss personnel matters in Executive Session.

13. Receive Staff Reports for June, 2020

- a. Financial Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
 - General Manager Credit Card Detail
 - Board Travel & Training Expense Reports
- d. Citizens' Comments Report
 - Galveston County Health District
- e. Board Update from Previous Meeting
 - General Manager Training
- f. Safety Report
 - Log of Work Related Injuries, Illnesses and Incidents

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of June, 2020. Ms. Amaro answered the Board of Directors' questions and concerns.

There was no action taken.

14. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

The Board convened into Executive Session at 6:14 p.m.

- a. **Discuss personnel matters.**

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

The Board re-convened into Open Session at 7:22 p.m.

15. Discuss and take action on item(s) from Executive Session.

A motion was made by President Mitchiner and seconded by Secretary-Treasurer Gaffey to approve the termination of employment of General Manager Russell Grubbs effective immediately. President Mitchiner read a letter regarding the termination of employment of General Manager Russell Grubbs dated July 20, 2020. The vote was 4-1 with Director Copelin voting in the negative. The motion passed.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 7:25 p.m.

The Board reconvened into a Regular Meeting at 7:28 p.m. to take a roll call vote from the Board action taken regarding the termination of employment of General Manager Russell Grubbs.

The roll call vote was as follows:

President Mitchiner – Yes
Vice President Barber – Yes
Secretary-Treasurer Gaffey – Yes
Director Copelin – No
Director Spriggins – Abstained

The vote was 3-1 with one abstaining. The motion passed.

The meeting adjourned at 7:29 p.m.


Secretary for the Board of Directors