

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, June 21, 2021

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on June 21, 2021, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Nancy Click; John Campbell; and Ana Urps of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; Dick Pursley of HDR, Inc.; and Scott Bounds, Attorney of Olson & Olson LLP.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Human Resources Nancy Click led those present in the Prayer. Water & Wastewater Superintendent Keith Morgan led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of director 'per diem' request for May 17, 2021.**

2. **Discuss and take action on approval of minutes for the Regular Board Meeting of May 17, 2021.**
3. **Discuss and take action to approve Change Order No. 2 for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project for an amount of \$28,000.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve the consent agenda, payment of Director 'per diem' requests for May, 2021 and minutes of the Regular Board Meeting of May 17, 2021, and to approve Change Order No. 2 for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project for an amount of \$28,000. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

4. **Discuss and review General Fund Revenues for the proposed Fiscal Year 2021-22 Budget for Galveston County W.C.I.D. No. 1.**

Chief Financial Officer Aurora Amaro discussed and reviewed the General Fund Revenues for the proposed Fiscal Year 2021-22 Budget for Galveston County W.C.I.D. No. 1.

There was no action taken.

5. **Discuss and take action on property tax exemptions.**

General Manager Langford discussed the property tax exemptions for over 65 (seniors). This agenda item died for a lack of a motion.

6. **Discuss and take action to approve replacement of iPads for Board Members.**

A motion was made by Vice President Barber and seconded by Director Copelin to approve replacement of iPads for Board Members. The motion passed unanimously.

7. **Discuss purchase of generator for City Hall/WCID1 office building and funding water line replacements.**

General Manager Langford discussed and reviewed the purchase of a generator for City Hall/WCID1 office building and funding water line replacements.

There was no action taken.

8. Discuss and take action to award bid for the purchase of a Clarifier Drive for Unit #3 at the Wastewater Treatment Plant to Environmental Services in the amount \$126,700.00.

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to award bid for the purchase of a Clarifier Drive for Unit #3 at the Wastewater Treatment Plant to Environmental Services in the amount \$126,700.00. The motion passed unanimously.

9. Discuss and review Bond Projects updates; on-going engineering and construction projects.

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of May. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

10. Hear reports from legal counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that he has no legal report this month.

There was no action taken.

11. Receive Monthly Reports & Investment Report

- a. Financial Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utility Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report.
Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Water & Wastewater Operator's Report
 - Utility Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of May, 2021. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads reviewed and discussed their monthly reports. There was no action taken.

12. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

The Board convened into Executive Session at 6:48 p.m.

a. Consultation with legal counsel concerning pending litigation.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

The Board re-convened into Open Session at 7:00 p.m.

13. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 7:00 p.m.


Secretary for the Board of Directors