

**MINUTES OF THE REGULAR MEETING
GALVESTON COUTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, March 15, 2021
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on March 15, 2021, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

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|-------------------|---------------------|----------------|
| John Mitchiner | President | Present |
| Shamarion Barber | Vice President | Present |
| William J. Gaffey | Secretary-Treasurer | Present |
| Garland Copelin | Director | Present |
| Jeffrey Spriggins | Director | Present |

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Nancy Click; John Campbell; and Ana Urps of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; Ryan Nokelby, PE of HDR, Inc.; and JoAnn Matthiesen, Partner of Baker Williams Matthiesen LLP.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

President Mitchiner led those present in the Prayer. Secretary-Treasurer Gaffey led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

- 1. Discuss and take action on approval of payment of director 'per diem' request for February, 2021.**

2. **Discuss and take action on approval of minutes for the Regular Board Meeting of February 22, 2021.**
3. **Discuss and take action to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 4 for the 26th Street, 27th Street and Owens Drive Lift Stations Replacement Project for a total amount of \$270,272.00.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve the consent agenda, payment of Director 'per diem' requests for February, 2021 and minutes of the Regular Board Meeting of February 22, 2021, and to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 4 for the 26th Street, 27th Street and Owens Drive Lift Stations Replacement Project for a total amount of \$270,272.00. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

4. **Update on Plant Operations by General Manager.**

General Manager Langford updated the Board of Directors on the current status of the Plant Operations. He summarized all areas of the wastewater treatment plant that are in need of repairs. He reported that with the help of the HDR staff, we are progressing. Mr. Langford answered the Board of Directors' questions and concerns.

There was no action taken.

5. **Discuss and take action to adopt Resolution No. 2021-03, Resolution Authorizing an Interlocal Agreement by and between City of Dickinson and Galveston County Water Control and Improvement District No. 1, for Water Line Replacement.**

A motion was made by Vice President Barber and seconded by Director Spriggins to adopt Resolution No. 2021-03, Resolution Authorizing an Interlocal Agreement by and between City of Dickinson and Galveston County Water Control and Improvement District No. 1, for Water Line Replacements along 34th Street, 38th Street and Texas Avenue. The motion passed unanimously.

6. **Discuss and review Bond Projects; on-going Engineering and Construction Projects.**

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of February. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

7. Hear reports from legal counsel, Baker Williams Matthiesen LLP.

Ms. JoAnn Matthiesen, our Legal Counsel, reported that she has reviewed several items this month, and she reported that everything is in order.

8. Receive Monthly Reports & Investment Report

Staff Reports

- a. Financial Report
- b. Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utility Plants Update Discharge Monitor Report (DMR)
- f. Staff Reports
 - Field Operations Report
 - Human Resources Report
 - Safety Report
 - Water & Wastewater Operator's Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of February, 2021. Ms. Amaro answered the Board of Directors' questions and concerns.

Department Heads reviewed and discussed their monthly reports.

There was no action taken.

9. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

10. Discuss and take action on item(s) from Executive Session.

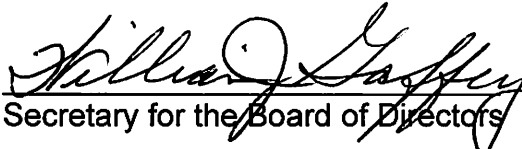
There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:40 p.m.


Secretary for the Board of Directors