

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Tuesday, January 18, 2022

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on January 18, 2022, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Nancy Click; Jamie Boudreaux; John Campbell and Ana Urps of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Chris Malinowski, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; Justin Hicks, Attorney of Hunton Andrews Kurth LLP; Ryan Bledsaw, Attorney of Hunton Andrews Kurth LLP; Michael Migaud, Project Manager of Public Management, Inc.; Julia McCain of McCall Gibson Swedlund Barfoot PLLC; Kathy Thomas of Community Strategies LLC; and Marc Edelman of PC Cable.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in the Lord's Prayer. Secretary-Treasurer Gaffey led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment Directors' Per Diem requests for December, 2021.**
2. **Discuss and take action on approval of minutes for the Regular Board Meeting of December 20, 2021.**
3. **Discuss and take action to approve D.L. Elliott Enterprises, Inc. (Contractor) Pay Application No. 2 for the 26th Street Lift Station Force Main Replacement Project for a total amount of \$45,351.60.**
4. **Discuss and take action to approve Tankez Coatings, Inc. (Contractor) Pay Application No. 2 for the Lobit Water Plant Storage Tanks Rehabilitation Project for a total amount of \$75,287.50.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve the consent agenda, payment of Directors' per diem requests for December, 2021 and minutes of the Regular Board Meeting of December 20, 2021, to approve D.L. Elliott Enterprises, Inc. (Contractor) Pay Application No. 2 for the 26th Street Lift Station Force Main Replacement Project for a total amount of \$45,351.60 and to approve Tankez Coatings, Inc. (Contractor) Pay Application No. 2 for the Lobit Water Plant Storage Tanks Rehabilitation Project for a total amount of \$75,287.50. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

5. **Presentation of results of condition assessment of water plants and lift stations from Chris Malinowski).**

Mr. Chris Malinowski, PE of HDR Engineering, Inc., made a presentation on the results of the Condition Assessment of water plants and lift stations. Mr. Malinowski answered the Board of Directors' questions and concerns.

There was no action taken.

6. **Discuss and take action to adopt Order No. 2022-01 Order Calling Directors' Election scheduled for Saturday, May 7, 2022.**
Adoptar la Orden No. 2022-01 Orden de Llamado a Elección para Directores, programada para el sábado, 7 de Mayo de 2022.

A motion was made by Vice President Barber and seconded by Director Copelin Gaffey to adopt Order No. 2022-01 Order Calling Directors' Election scheduled for Saturday, May 7, 2022. The motion passed unanimously.

7. Discuss and take action to adopt Resolution No. 2022-01 Authorizing Contract for Election Services by and between Galveston County, Texas and Galveston County Water Control and Improvement District No. 1.

Discutir y adoptar medidas para Aprobar la Resolución No 2022-01 Contrato de Autorización para la Elección por y entre Condado de Galveston, Texas, y Condado de Galveston Distrito de Control y Mejoramiento de Agua no 1.

A motion was made by Vice President Barber and seconded by Director Copelin to adopt Resolution No. 2022-01 Authorizing Contract for Election Services by and between Galveston County, Texas and Galveston County Water Control and Improvement District No. 1. The motion passed unanimously.

8. Discuss and take action to set canvassing date for the May 7, 2022 Election.
Discutir y tomar acción para establecer la captación de fecha para el 7 de Mayo de 2022, Elección.

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Spriggins to approve setting the canvassing date for the May 7, 2022 Election to May 16, 2022. The motion passed unanimously.

9. Discuss and take action approve the Annual Meetings and Events Calendar for February 1, 2022 through January 31, 2023.

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve the Annual Meetings and Events Calendar for February 1, 2022 through January 31, 2023 with the correction of the May Regular Board Meeting being changed to May 16, 2022. The motion passed unanimously.

10. Discuss and take action on the Audit Report as presented by McCall Gibson Swedlund Barfoot, PLLC.

Ms. Julia McCain of McCall Gibson Swedlund Barfoot, PLLC presented the Annual Financial Report/Independent Auditor's Report as of and for the year ending September 30, 2021. She reviewed the 2020-21 Audit Report and went over the financial highlights. Ms. McCain answered the Board of Directors' questions and concerns.

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve the Audit Report as presented by McCall Gibson Swedlund Barfoot, PLLC. The motion passed unanimously.

11. Discuss and take action on annual review of interest rate at 0.0% per annum return on customer deposits in accordance with Ordinance No. 2021-06.

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the annual review of interest rate at 0.0% per annum return on customer

deposits in accordance with Ordinance No. 2021-06. The motion passed unanimously.

12. Discuss and take action to adopt Resolution No. 2022-02, Resolution regarding annual review of Investment Policy of Galveston County Water Control and Improvement District No. 1.

A motion was made by Director Spriggins and seconded by Vice President Barber to adopt Resolution No. 2022-02, Resolution regarding annual review of Investment Policy of Galveston County Water Control and Improvement District No. 1. The motion passed unanimously.

13. Discuss and take action to approve annual Disclosure Statements under the Public Funds Investment Act for Investment Officers and Bookkeeper, to be filed with the Texas Ethics Commission.

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve annual Disclosure Statements under the Public Funds Investment Act for Investment Officers and Bookkeeper, to be filed with the Texas Ethics Commission. The motion passed unanimously.

14. Discuss and review Bond Projects updates; on-going engineering and construction projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of December. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

15. Hear reports from legal counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that there is no legal report.

There was no action taken.

16. Receive Monthly Reports & Investment Report

- a. Financial Report and Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utilities Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report.
Staff Reports
 - Human Resources Report

- Safety Report
- Field Operations Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of December, 2021. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads reviewed and discussed their monthly reports. There was no action taken.

17. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into executive session to discuss personnel matters pursuant to open meetings act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

18. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:28 p.m.


Secretary for the Board of Directors