

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, February 22, 2021
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on February 22, 2021, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: Interim General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Darrell Hartwick; Nancy Click; Ana Urps; John Campbell; Kelly Garban; Guadalupe Vasquez; and Steve Darder of Galveston County W.C.I.D. No. 1; Efrain Him, PE of HDR, Inc.; JoAnn Matthiesen, Partner of Baker Williams Matthiesen LLP.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in the Prayer. Director Copelin led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

- 1. Discuss and take action on approval of payment of director 'per diem' request for January, 2021.**
- 2. Discuss and take action on approval of minutes for the Regular Board Meeting of January 19, 2021.**
- 3. Discuss and take action to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 3 for the 26th Street, 27th Street and**

Owens Drive Lift Stations Replacement Project for a total amount of \$68,875.00.

A motion was made by Vice President Barber and seconded by Director Copelin to approve the consent agenda, payment of Director 'per diem' requests for January, 2021 and minutes of the Regular Board Meeting of January 19, 2021, and to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 3 for the 26th Street, 27th Street and Owens Drive Lift Stations Replacement Project for a total amount of \$68,875.00. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

4. Discuss and take action to adopt Resolution No. 2021-02 on annual review of the District's Investment Policy.

A motion was made by Director Copelin and seconded by Director Spriggins to adopt Resolution No. 2021-02 on annual review of the District's Investment Policy. The motion passed unanimously.

5. Discuss and take action to approve annual Disclosure Statements Under the Public Funds Investment Act for Investment Officers and Bookkeeper, to be filed with the Texas Ethics Commission.

A motion was made by Vice President Barber and seconded by Director Copelin to approve annual Disclosure Statements Under the Public Funds Investment Act for Investment Officers and Bookkeeper, to be filed with the Texas Ethics Commission. The motion passed unanimously.

6. Discuss and take action authorizing the General Manager to make necessary purchases to harden Galveston County Water Control and Improvement District No. 1's infrastructure against power and communication loss.

There was no action taken.

7. Discuss and take action on Board policy dealing with water leak adjustments during extreme weather events.

A motion was made by Director Copelin and seconded by Vice President Barber to approve Board policy dealing with water leak adjustments during extreme weather events. The motion passed unanimously.

8. Discuss and take action to adopt Resolution No. 2021-03, Resolution Authorizing an Interlocal Agreement by and between City of Dickinson and Galveston County Water Control and Improvement District No. 1, for Water Line Replacement.

Interim General Manager Langford distributed information concerning the necessary water line replacements on the streets under construction to each Board member. There was no action taken.

9. Discuss and take action to adopt Resolution No. 2021-04, Resolution Authorizing Amended and Restated Agreement for Consulting and Personal Services between Galveston County Water Control & Improvement District No. 1 and Ivan Langford Consulting.

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to adopt Resolution No. 2021-04, Resolution Authorizing Amended and Restated Agreement for Consulting and Personal Services between Galveston County Water Control & Improvement District No. 1 and Ivan Langford Consulting. The motion passed unanimously.

10. Discuss and take action to approve bid proposal on water line crossing under Dickinson Bayou at Wagon Road.

A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber to approve bid proposal on water line crossing under Dickinson Bayou at Wagon Road from Insituform Technologies, LLC in the amount of \$297,425.00. The motion passed unanimously.

11. Discuss and review Bond Projects updates; on-going engineering and construction projects.

Mr. Efrain Him, PE of HDR, Inc. updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of February. Mr. Him answered the Board of Directors' questions and concerns.

There was no action taken.

12. Hear reports from legal counsel – Baker Williams Matthiesen LLP.

Ms. JoAnn Matthiesen, our Legal Counsel, stated that the Board will discuss legal matters in Executive Session.

13. Receive Monthly Reports

- a. Financial Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statement
 - Board Travel & Training Expense Reports
- d. Galveston County Health District - Citizens' Comments Report
- e. Utility Plants Update Discharge Monitor Report (DMR)
- f. Staff Reports
 - Field Operations Report
 - Human Resources Report
 - Safety Report
 - Water & Wastewater Operator's Report
 - General Manager's Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of February, 2021. Ms. Amaro answered the Board of Directors' questions and concerns.

Department Heads reviewed and discussed their monthly reports.

There was no action taken.

14. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.07 4 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property.

The Board convened into Executive Session at 6:30 p.m.

- a. Discuss Status of Falco Office Construction Contract.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property.

The Board re-convened into Open Session at 6:49 p.m.

15. Discuss and take action on item(s) from Executive Session.

A motion was made by Director Copelin and seconded by Vice President Barber to authorize General Manager Ivan Langford to sign the general release to Frost Construction Company, Inc. and release the final payment of \$64,515.36. The vote was 5-0. The motion passed unanimously.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:50 p.m.


Secretary for the Board of Directors