

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Tuesday, February 22, 2022
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on February 22, 2022, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Nancy Click; John Campbell; Dylan Caldwell and Ana Urps of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; Justin Hicks, Attorney of Hunton Andrews Kurth LLP; Ryan Bledsaw, Attorney of Hunton Andrews Kurth LLP; James Gilley, Jr. of U.S. Capital Advisors LLC; Michael Migaud, Project Manager of Public Management, Inc.; Kathy Thomas of Community Strategies LLC; and Marc Edelman of PC Cable.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in the Lord's Prayer. Secretary-Treasurer Gaffey led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment Directors' Per Diem requests for January, 2022.**
2. **Discuss and take action on approval of minutes for the Board Retreat of January 12, 2022 and Regular Board Meeting of January 18, 2022.**
3. **Discuss and take action to approve D.L. Elliott Enterprises, Inc. (Contractor) Pay Application No. 3 for the 26th Street Lift Station Force Main Replacement Project for a total amount of \$28,462.50.**
4. **Discuss and take action to approve the closeout package for the 26th Street Lift Station Force Main Replacement Project, including Final Change Order No. 1, Final Pay Application No. 4, and withholding 2% retainage until successful installation of the ARV manhole ring and covers by the Contractor.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for January, 2022 and minutes of the Board Retreat of January 12, 2022 and Regular Board Meeting of January 18, 2022, to approve D.L. Elliott Enterprises, Inc. (Contractor) Pay Application No. 3 for the 26th Street Lift Station Force Main Replacement Project for a total amount of \$28,462.50 and to approve the closeout package for the 26th Street Lift Station Force Main Replacement Project, including Final Change Order No. 1, Final Pay Application No. 4, and withholding 2% retainage until successful installation of the ARV manhole ring and covers by the Contractor. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

The Board took a break at 5:11 p.m. and re-convened at 5:27 p.m.

10. **Discuss and take action to approve Resolution No. 2022-03, authorizing the issuance of Galveston County Water Control and Improvement District No. 1 Unlimited Tax Bonds, Series 2022.**

Mr. James Gilley, Jr. of U.S. Capital Advisors LLC, and Mr. Ryan Bledsaw, Attorney of Hunton Andrews Kurth LLP, discussed the issuance of Galveston County Water Control and Improvement District No. 1 Unlimited Tax Bonds, Series 2022. Mr. Gilley and Mr. Bledsaw answered the Board of Directors' questions and concerns.

A motion was made by Director Spriggins and seconded by Director Copelin to approve Resolution No. 2022-03, authorizing the issuance of Galveston County Water Control and Improvement District No. 1 Unlimited Tax Bonds, Series 2022. The motion passed unanimously.

5. Presentation by District Staff and HDR Engineering, Inc. on a summary of the work performed in the Year 2021.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., made a presentation on a summary of the work performed in the Year 2021. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

6. Discuss and take action on Addendum No. 1 to Building Lease Agreement with the City of Dickinson - Standby Generator.

- A motion was made by Secretary-Treasurer Gaffey and seconded by Vice President Barber Gaffey to approve Addendum No. 1 to Building Lease Agreement with the City of Dickinson - Standby Generator. The motion passed unanimously.

7. Discuss and take action on the purchase of the Generator for City Hall Building.

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the purchase of the Generator for City Hall Building. The motion passed unanimously.

8. Discuss and take action to approve invoice from Public Management for the GeneralLand Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279).

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Gaffey to approve invoice from Public Management for the GeneralLand Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279). The motion passed unanimously.

9. Discuss and take action approve Petition for Annexation and adopting Board Order Adding Land to the boundaries of the District from Francisco and Maria Gonzalez, Lots Four (4) and Five (5), Block Four (4), DICKINSON, according to map or plat thereof recorded in Volume 7, Page 1F, of the Map/Plat Records of Galveston County, Texas.

A motion was made by Vice President Barber and seconded by Director Copelin to approve Petition for Annexation and adopting Board Order Adding Land to the boundaries of the District from Francisco and Maria Gonzalez, Lots Four (4) and Five (5), Block Four (4), DICKINSON, according to map or plat thereof recorded in Volume 7, Page 1F, of the Map/Plat Records of Galveston County, Texas. The motion passed unanimously.

11. Discuss and review Bond Projects updates; on-going engineering and construction projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of January. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

12. Hear reports from legal counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that there is no legal report.

There was no action taken.

13. Receive Monthly Reports & Investment Report

- a. Financial Report and Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utilities Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report.
- f. Update on 2021 CDBG-MIT Grant - Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of January, 2022. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads reviewed and discussed their monthly reports. There was no action taken.

14. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into executive session to discuss personnel matters pursuant to open meetings act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

15. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:45 p.m.


Secretary for the Board of Directors