

**MINUTES OF THE REGULAR MEETING  
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1  
REGULAR BOARD OF DIRECTORS MEETING  
Monday, April 18, 2022  
2320 Falco Street  
Dickinson, Texas  
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on April 18, 2022, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	<b>Present</b>
Shamarion Barber	Vice President	<b>Present</b>
William J. Gaffey	Secretary-Treasurer	<b>Present</b>
Garland Copelin	Director	<b>Present</b>
Jeffrey Spriggins	Director	<b>Present</b>

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Nancy Click; John Campbell; Dylan Caldwell; and Jamie Boudreaux of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; Michael Migaud, Project Manager of Public Management, Inc.; Kathy Thomas of Community Strategies LLC; and Marc Edelman of PC Cable.

Guest(s): Barbara Copelin; Doreen Bridges; Ron Morales.

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

**PRAYER AND PLEDGE OF ALLEGIANCE**

Nancy Click led those present in the Lord's Prayer. Director Copelin led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

There was a special presentation made to Director Garland Copelin in recognition of his 20+ years of service as a Board Member of the District. A plaque was read by General Manager Ivan Langford and presented to Director Copelin.

**CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)**

There was no action taken.

### **CONSENT AGENDA/APPROVAL OF MINUTES**

1. **Discuss and take action on approval of payment Directors' Per Diem requests for March, 2022.**
2. **Discuss and take action on approval of minutes for the Regular Board Meeting of March 21, 2022.**
3. **Discuss and take action to approve D.L. Elliott Enterprises, Inc. (Contractor) Pay Application No. 5 - Final Retainage Release for the 26th Street Lift Station Force Main Replacement Project for a total amount of \$8,036.75.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for March, 2022 and minutes of the Regular Board Meeting of March 21, 2022, and to approve D.L. Elliott Enterprises, Inc. (Contractor) Pay Application No. 5 - Final Retainage Release for the 26th Street Lift Station Force Main Replacement Project for a total amount of \$8,036.75. The motion passed unanimously.

### **REGULAR AGENDA/OTHER BUSINESS**

4. **Presentation of Quarterly Communications Update (Kathy Thomas).**

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning our Communications Update.

There was no action taken.

5. **Discuss and take action to approve two (2) invoices from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279).**

A motion was made by Director Copelin and seconded by Vice President Barber to approve two (2) invoices from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279). The motion passed unanimously.

6. **Discuss and take action to approve the Revised Water & Wastewater Regulations for Land Development within Galveston County Water Control and Improvement District No. 1 or for Developments considered for Annexation.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the Revised Water & Wastewater Regulations for Land Development within Galveston County Water Control and Improvement District No. 1 or for Developments considered for Annexation. The motion passed unanimously.

**7. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 11 - West Water Plant Improvements (Referencing Resolution No. 2020-15).**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve HDR Engineering, Inc. Task Order No. 11 - West Water Plant Improvements (Referencing Resolution No. 2020-15). The motion passed unanimously.

**8. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 12 - Lobit Water Plant Water Quality Improvements (Referencing Resolution No. 2020-15).**

A motion was made by Director Spriggins and seconded by Vice President Barber to approve HDR Engineering, Inc. Task Order No. 12 - Lobit Water Plant Water Quality Improvements (Referencing Resolution No. 2020-15). The motion passed unanimously.

**9. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 13 - County Barn and Hughes Lane Lift Stations Rehabilitation (Referencing Resolution No. 2020-15).**

A motion was made by Director Spriggins and seconded by Vice President Barber to approve HDR Engineering, Inc. Task Order No. 13 - County Barn and Hughes Lane Lift Stations Rehabilitation (Referencing Resolution No. 2020-15). The motion passed unanimously.

**10. Discuss and take action on contracting agreement with Base Construction, LLP (TxDOT Subcontractor) to increase proposed water line sizing to a 16-inch water line along FM 517 from Medical Park Drive to Spruce Drive in conjunction with TxDOT's IH-45 Widening Project, including a recommendation to transfer funds from reserves not to exceed \$300,000 to pay for this project.**

A motion was made by Director Copelin and seconded by Secretary-Treasurer Gaffey to approve contracting agreement with Base Construction, LLP (TxDOT Subcontractor) to increase proposed water line sizing to a 16-inch water line along FM 517 from Medical Park Drive to Spruce Drive in conjunction with TxDOT's IH-45 Widening Project, including a recommendation to transfer funds from reserves not to exceed \$300,000 to pay for this project. The motion passed unanimously.

**11. Discuss and review Bond Projects Updates; on-going Engineering and Construction Projects.**

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction

Projects for the month of March. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

**12. Hear reports from Legal Counsel - Olson & Olson LLP.**

Mr. Scott Bounds, our Legal Counsel, reported that he has no legal report.

There was no action taken.

**13. Receive Monthly Reports & Investment Report**

- a. Financial Report and Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utilities Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report
- f. Update on 2021 CDBG-MIT Grant - Administration Staff Reports
  - Human Resources Report
  - Safety Report
  - Field Operations Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of March, 2022. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

**14. Discuss and take action on item(s) from Staff Reports, if necessary.**

There was no action taken.

**Convene into executive session to discuss personnel matters pursuant to open meetings act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.**

**Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.**

**15. Discuss and take action on item(s) from Executive Session.**

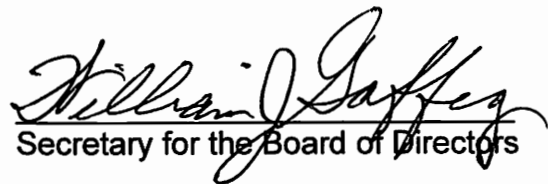
There was no action taken.

**CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION**

There were no public announcements and/or recognition.

**ADJOURNMENT**

The meeting adjourned at 6:44 p.m.

  
Secretary for the Board of Directors