

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, June 20, 2022
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on June 20, 2022, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John W. Mitchiner	President	Present
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Director	Present
Ron Morales	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; John Campbell; and Jamie Boudreaux of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; Kathy Thomas of Community Strategies LLC; and Michael Migaud, Project Manager of Public Management, Inc.

Guest(s): David Lehmann; Michael Ross of Dickinson Partners, Ltd.; Brent Carrington, PE of Brown and Gay Engineering; David Oliver, Jr., Attorney of Allen Boone Humphries Robinson LLP.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:00 p.m. All said members were in attendance, and a quorum was established by President Mitchiner.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in the Lord's Prayer. Director Morales led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

Mr. David Lehmann addressed the Board of Directors expressing his concern over a former employee who left the employment of the District last year.

Mr. Michael Ross of Dickinson Partners, Ltd. addressed the Board of Directors about his concerns over posting a bond for a water line loop for the Bayou Lakes Subdivision Section 5.

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment Directors' Per Diem requests for May, 2022.**
2. **Discuss and take action on approval of minutes for the Canvassing of the Votes and Regular Board Meeting of May 16, 2022.**

A motion was made by Director Morales and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for May, 2022 and minutes for the Canvassing of the Votes and Regular Board Meeting of May 16, 2022. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

3. **Discuss and take action on electing the Officers for the Board of Directors: President, Vice President and Secretary-Treasurer.**

A motion was made by President Mitchiner and seconded by Director Spriggins to nominate Director John Mitchiner as President of the Board. The vote was 2-3 with Vice President Barber, Doreen Bridges and Ron Morales voting in the negative. The motion failed.

A motion was made by Director Bridges and seconded by Vice President Barber to nominate Director Ron Morales as President of the Board. The vote was 3-2 with Director John Mitchiner and Director Spriggins voting in the negative. The motion passed.

A motion was made by Director Bridges and seconded by President Morales to nominate Director Shamarion Barber as Vice President of the Board. The motion passed unanimously.

A motion was made by Vice President Barber and seconded by President Morales to nominate Director Doreen Bridges as Secretary-Treasurer of the Board. The motion passed unanimously.

4. **Communications Update presented by Kathy Thomas of Community Strategies LLC.**

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

- 5. Discuss and take action to approve Invoice No. 4 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$74,250.00.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Bridges to approve Invoice No. 4 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$74,250.00. The motion passed unanimously.

- 6. Discuss and take action to approve Tankez Coatings, Inc. (Contractor) Pay Application No. 4 for the Lobit Water Plant Storage Tanks Rehabilitation Project for a total amount of \$41,800.00.**

A motion was made by Director Spriggins and seconded by Vice President Barber to approve Tankez Coatings, Inc. (Contractor) Pay Application No. 4 for the Lobit Water Plant Storage Tanks Rehabilitation Project for a total amount of \$41,800.00. The motion passed unanimously.

- 7. Discuss results of television inspection performed on existing 30-inch sanitary sewer line along FM 517 from FM 646 to the Hughes Lane Lift Station.**

General Manager Langford and Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the results of the television inspection performed on the existing 30-inch sanitary sewer line along FM 517 from FM 646 to the Hughes Lane Lift Station. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

- 8. Discuss updated District Overall Capital Improvement Plan (CIP) Program and Proposed Project List for a May 2023 Bond Election.**

General Manager Langford and Mr. Ryan Nokelby, PE of HDR Engineering, Inc., discussed and reviewed the updated District Overall Capital Improvement Plan (CIP) Program and Proposed Project List for a May 2023 Bond Election. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

- 9. Discuss and review Bond Projects Updates; on-going Engineering and**

Construction Projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of May. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

10. Hear reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, updated the Board of Directors concerning the District's purchasing policies and entering into contracts. Mr. Bounds answered the Board of Directors' questions and concerns.

There was no action taken.

11. Receive Monthly Reports & Investment Report

- a. Financial Report and Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utilities Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report
- f. Update on 2021 CDBG-MIT Grant - Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of May, 2022. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

12. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into executive session to discuss personnel matters pursuant to open meetings act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code

for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

13. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 7:06 p.m.


Secretary for the Board of Directors