

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, July 18, 2022

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on July 18, 2022, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Present
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; Dylan Caldwell; John Campbell; Jamie Boudreaux and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Cole Kocmick, Engineer-in-Training of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; and Kathy Thomas of Community Strategies LLC.

Guest(s): David Lehmann; and Michael Morgan, President of Dickinson Volunteer Fire Department (DVFD).

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

Director Spriggins led those present in the Lord's Prayer. Secretary-Treasurer Bridges led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

Mr. David Lehmann addressed the Board of Directors expressing his concern over a former employee who left the employment of the District last year.

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of Directors' Per Diem requests for June, 2022.**
2. **Discuss and take action on approval of minutes for the Special Board Meeting of June 03, 2022 and Regular Board Meeting of June 20, 2022.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for June, 2022 and minutes for the Special Board Meeting of June 03, 2022 and Regular Board Meeting of June 20, 2022. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

President Morales requested the Executive Session to be earlier in the meeting.

Convene into executive session to discuss personnel matters pursuant to open meetings act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

The Board convened into Executive Session at 5:12 p.m.

- a. **Discuss proposed Gulf Coast Water Authority (GCWA) Contract.**

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

The Board re-convened into Open Session at 6:05 p.m.

14. **Discuss and take action on item(s) from Executive Session.**

There was no action taken.

3. **Discuss and take action to approve Base Construction, LLP (Contractor) Pay Application No. 2 for the IH-45 and FM 517 16-inch Water Line for a total amount of \$91,425.43.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve Base Construction, LLP (Contractor) Pay Application No. 2 for the IH-45 and

FM 517 16-inch Water Line for a total amount of \$91,425.43. The motion passed unanimously.

4. Discuss and take action to approve Invoice No. 5 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$44,550.00.

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to approve Invoice No. 5 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$44,550.00. The motion passed unanimously.

5. Update on the Agreement with the developer of Bayou Lakes Subdivision Section 5 related to the required 12-inch water line loop.

General Manager Langford and Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the Agreement with the developer of Bayou Lakes Subdivision Section 5 related to the required 12-inch water line loop. General Manager Langford and Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

6. Discuss and review Budget Calendar for FY2022-2023.

Chief Financial Officer Aurora Amaro discussed and reviewed the Budget Calendar for FY2022-2023. Ms. Amaro answered the Board of Directors' questions and concerns.

There was no action taken.

7. Discuss and take action to approve changing customer water bill to reflect itemized billing.

General Manager Langford discussed changing the current customer water bill to reflect itemized billing.

It was the consensus of the Board to table this agenda item.

8. Appoint Citizens' Bond Committee and set meeting date.

President Morales discussed the formation of a Citizens' Bond Committee. He inquired if each board member brought a list of potential citizens' names who may want to serve on this committee.

Vice President Barber left the Board meeting at 6:29 p.m.

It was the consensus of the Board to set a Citizens' Bond Committee meeting date for Thursday, September 8, 2022, at 6:00 p.m.

There was no action taken.

9. Discuss and review of the DVFD Fire Protection Services Agreement with Dickinson Volunteer Fire Department (DVFD).

General Manager Langford and Mr. Michael Morgan, President of the Dickinson Volunteer Fire Department (DVFD), updated the Board of Directors concerning the DVFD Fire Protection Services Agreement with the Dickinson Volunteer Fire Department (DVFD). General Manager Langford and Mr. Morgan answered the Board of Directors' questions and concerns.

Mr. Scott Bounds, our Legal Counsel, informed the Board of Directors that he has discussed this matter with Mr. Don Carlos, the Dickinson Volunteer Fire Department's Attorney.

This item will be placed on the August 15, 2022 Regular Board Meeting agenda for action.

There was no action taken.

10. Discuss and review Bond Projects Updates; on-going Engineering and Construction Projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of June. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

11. Hear reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that he had no legal report.

There was no action taken.

12. Receive Monthly Reports & Investment Report

- a. Financial Report and Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements

- d. Galveston County Health District - Citizens' Comments Reports
- e. Utilities Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report
- f. Update on 2021 CDBG-MIT Grant - Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the month of June, 2022. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

13. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 7:22 p.m.


Secretary for the Board of Directors