

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, September 19, 2022
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on September 19, 2022, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Present
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; Dylan Caldwell; and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; and Kathy Thomas of Community Strategies LLC.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in prayer. Director Mitchiner led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There were no Citizens' Comments.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of Directors' Per Diem requests for August, 2022.**

2. Discuss and take action on approval of minutes for the Regular Board Meeting of August 15, 2022, the Special Board Meeting of August 30, 2022 and the Budget Workshop Meeting of September 12, 2022.

A motion was made by Vice President Barber and seconded by Director Mitchiner to approve the consent agenda, payment of Directors' per diem requests for August, 2022 and minutes for the Regular Board Meeting of August 15, 2022, the Special Board Meeting of August 30, 2022 and the Budget Workshop Meeting of September 12, 2022. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

3. Discuss and take action to approve Invoice No. 7 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$133,650.00.

A motion was made by Director Mitchiner and seconded by Secretary-Treasurer Bridges to approve Invoice No. 7 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$133,650.00. The motion passed unanimously.

4. Discuss and take action to approve the closeout package for the Lobit Water Plant Storage Tanks Rehabilitation Project, including Final Change Order No. 2 and Final Pay Application No. 5 for \$41,875.00.

A motion was made by Director Spriggins and seconded by Secretary-Treasurer Bridges to approve the closeout package for the Lobit Water Plant Storage Tanks Rehabilitation Project, including Final Change Order No. 2 and Final Pay Application No. 5 for \$41,875.00. The motion passed unanimously.

5. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 1A – Staff Augmentation Engineering Services (Referencing Resolution No. 2020-15).

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to approve HDR Engineering, Inc. Task Order No. 1A – Staff Augmentation Engineering Services (Referencing Resolution No. 2020-15). The motion passed unanimously.

6. Discuss and take action to adopt Resolution No. 2022-05 Authorizing Fiscal Year 2023 Water Pollution Control and Abatement Contract with the Galveston County Health District, Office of Environmental Health Programs in the amount of \$13,744.00.

A motion was made by Director Mitchiner and seconded by Vice President Barber to adopt Resolution No. 2022-05 Authorizing Fiscal Year 2023 Water Pollution Control

and Abatement Contract with the Galveston County Health District, Office of Environmental Health Programs in the amount of \$13,744.00. The motion passed unanimously.

7. Discuss and take action to approve Resolution 2022-06 Authorizing an Interlocal Agreement between Harris-Galveston Subsidence District and Galveston County Water Control and Improvement District No. 1 which provides Water Conservation Education Program materials to local students.

A motion was made by Director Mitchiner and seconded by Director Spriggins to approve Resolution 2022-06 Authorizing an Interlocal Agreement between Harris-Galveston Subsidence District and Galveston County Water Control and Improvement District No. 1 which provides Water Conservation Education Program materials to local students. The motion passed unanimously.

8. Hear update from Community Strategies LLC.

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

9. Discuss new water and sewer rates.

General Manager Ivan Langford discussed the status of the new water and sewer rates. Mr. Langford answered Board of Directors' questions and concerns.

There was no action taken.

10. Discuss and review revised agreement with Ameresco.

General Manager Ivan Langford discussed and reviewed the revised agreement with Ameresco. Mr. Langford answered Board of Directors' questions and concerns.

There was no action taken.

11. Discuss and review Bond Projects Updates; on-going Engineering and Construction Projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of August. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

12. Hear reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that he had no legal report.

There was no action taken.

13. Receive Monthly Reports & Investment Report

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Monthly Report
- e. Utilities Plants Update / Wastewater Discharge Monitor Report (DMR) / Monthly Water Operating Report
- f. Update on 2021 CDBG-MIT Grant Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Plant Operations Report

Financial Accountant Laura Garza reviewed the Financial Report for the month of August, 2022. Ms. Garza answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

14. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into executive session to discuss personnel matters pursuant to open meetings act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

15. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:02 p.m.


Secretary for the Board of Directors