

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
PUBLIC HEARING AND REGULAR BOARD OF DIRECTORS MEETING
Monday, September 20, 2021
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on September 20, 2021, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

John Mitchiner	President	Present
Shamarion Barber	Vice President	Present
William J. Gaffey	Secretary-Treasurer	Present
Garland Copelin	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Nancy Click; John Campbell; and Ana Urps of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR, Inc.; Efrain Him, PE of HDR, Inc.; Bridgette Begle, Attorney of Olson & Olson LLP; Julia McCain of McCall Gibson Swedlund Barfoot PLLC; Efrain Him, PE of HDR, Inc.; and Ryan Bledsaw of Hunton, Andrews, Kurth , LLP.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Mitchiner at 5:15 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Gaffey.

PRAYER AND PLEDGE OF ALLEGIANCE

Human Resources Nancy Click led those present in the Lord's Prayer. Director Copelin led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

OPEN PUBLIC HEARING TO RECEIVE INPUT ON THE PROPOSED 2021 TAX RATE

The public hearing opened at 5:16 p.m. to receive input on the proposed 2021 Tax Rate.

CLOSE PUBLIC HEARING

The public hearing closed at 5:17 p.m.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of director 'per diem' request for August, 2021.**
2. **Discuss and take action on approval of minutes for the Regular Board Meeting of August 16, 2021 and Budget Workshop Meeting of August 24, 2021.**
3. **Discuss and take action to approve Sustanite Support Services, LLC (Contractor) Pay Application No. 9 for the 26th Street, 27th Street and Owens Drive Lift Stations Replacement Project for a total amount of \$173,836.37.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the consent agenda, payment of Director 'per diem' requests for August, 2021 and minutes of the Regular Board Meeting of August 16, 2021 and Budget Workshop Meeting of August 24, 2021, and to approve Pay Application No. 9 for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project for a total amount of \$173,836.37. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

4. **Discuss and take action on adopting Ordinance No. 2021 – 05 Fixing the Tax Rate and Tax Levy for Debt Service and Maintenance for the Galveston County Water Control and Improvement District No. 1 for the Tax Year Ending the 31st day of December, 2021, upon all taxable property in said Galveston County Water Control and Improvement District No. 1 in accordance with the laws of the State of Texas providing for a homestead exemption and repealing all ordinances or parts of ordinances in conflict therewith and providing for notice to taxpayers' right to rollback election.**

A motion was made by Secretary-Treasurer Gaffey and seconded by Director Copelin to adopt Ordinance No. 2021 – 05 Fixing the Tax Rate and Tax Levy for Debt Service and Maintenance for the Galveston County Water Control and Improvement District No. 1 at a rate of \$0.016613 for Debt Services and \$0.095993 for Maintenance for a total tax rate of \$0.112606 for the Tax Year Ending the 31st day of December, 2021, upon all taxable property in said Galveston County Water Control and Improvement District No. 1 in accordance with the laws of the State of Texas providing for a homestead exemption and repealing all ordinances or parts of ordinances in conflict therewith and providing for notice to taxpayers' right to rollback election. The motion passed unanimously.

5. **Discuss and take action on Ordinance No. 2021 - 06 Adopting Amended Rates and Fees for Services and Rules and Regulations; Establishing Certain Other Policies and Providing Penalties and Violation thereof.**

A motion was made by Director Copelin and seconded by Director Spriggins to adopt Ordinance No. 2021 - 06 Adopting Amended Rates and Fees for Services and Rules and

Regulations; Establishing Certain Other Policies and Providing Penalties and Violation thereof. A discussion followed, and Option 1 that was presented to the Board was the option approved. The motion passed unanimously.

6. Discuss and take action on approving 2021/22 fiscal year budget.

A motion was made by Director Spriggins and seconded by Vice President Barber to approve the 2021/22 fiscal year budget. The motion passed unanimously.

7. Discuss and take action on approval of Engagement Letter for auditing services from McCall Gibson Swedlund Barfoot PLLC, in an amount not to exceed \$33,000.00 per year plus the cost of the single audit.

Ms. Julia McCain of McCall Gibson Swedlund Barfoot PLLC reviewed the Engagement Letter for auditing services. Ms. McCain answered the Board of Directors' questions and concerns.

A motion was made by Vice President Barber and seconded by Director Copelin to approve an Engagement Letter for auditing services from McCall Gibson Swedlund Barfoot PLLC, in an amount not to exceed \$33,000.00 per year plus the cost of the single audit. The motion passed unanimously.

8. Discuss and take action on approval of agreement with 2TurnItOn, Inc. for providing Galveston County Water Control and Improvement District No. 1 customers an online solution to apply for water, sewer, and/or garbage services.

A motion was made by Vice President Barber and seconded by Director Spriggins to approve an agreement with 2TurnItOn, Inc. for providing Galveston County Water Control and Improvement District No. 1 customers an online solution to apply for water, sewer, and/or garbage services. The motion passed unanimously.

9. Discuss and take action on Resolution No. 2021-07 authorizing application to the Texas Commission on Environmental Quality for a Change In Scope of Project from the 2015 Bond Application #1.

A motion was made by President Mitchiner and seconded by Vice President Barber to approve Resolution No. 2021-07 authorizing application to the Texas Commission on Environmental Quality for a Change In Scope of Project from the 2015 Bond Application #1. The motion passed unanimously.

10. Discuss and take to approve awarding contract to D. Wagner Construction Co., Inc. and Galveston County Water Control and Improvement District No. 1 for maintenance repairs not to exceed \$250,000.00 and authorize the General Manager to execute the necessary documents.

A motion was made by Vice President Barber and seconded by President Mitchiner to approve awarding contract to D. Wagner Construction Co., Inc. and Galveston County Water Control and Improvement District No. 1 for maintenance repairs not to exceed \$250,000.00 and authorize the General Manager to execute the necessary documents. The motion passed unanimously.

11. Discuss and take action to approve awarding contract to Mallard Underground Utilities, LLC and Galveston County Water Control and Improvement District No. 1 for maintenance repairs not to exceed \$250,000.00 and authorize the General Manager to execute the necessary documents.

A motion was made by Vice President Barber and seconded by President Mitchiner to approve awarding contract to Mallard Underground Utilities, LLC and Galveston County Water Control and Improvement District No. 1 for maintenance repairs not to exceed \$250,000.00 and authorize the General Manager to execute the necessary documents. The motion passed unanimously.

12. Discuss and review Bond Projects updates; on-going engineering and construction projects.

Mr. Ryan Nokelby, PE of HDR, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of August. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

13. Hear reports from legal counsel - Olson & Olson LLP.

Ms. Bridgette Begle, our Legal Counsel, reported that the Special Legislative Session is in progress, and she advised the Board to watch the issues regarding redistricting.

There was no action taken.

14. Receive Monthly Reports & Investment Report

- a. Financial Report and Investment Report for July & August, 2021
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Citizens' Comments Reports
- e. Utility Plants Update Discharge Monitor Report (DMR)/Monthly Water Operating Report.
Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report

Chief Financial Officer Aurora Amaro reviewed the Financial Report for the months of July and August, 2021. Ms. Amaro answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads reviewed and discussed their monthly reports. There was no action taken.

15. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into Executive Session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation, and/or Section 551.072 of the Texas Government Code for deliberations about real property and/or Sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into Open Session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or Sections 551.076 and 551.088, deliberations regarding security audits.

16. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 7:02 p.m.


Secretary for the Board of Directors