

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, October 17, 2022
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on October 17, 2022, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Absent
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; Dylan Caldwell; John Campbell and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; Kathy Thomas of Community Strategies LLC.; and Deval Allums, Account Executive of Ameresco, Inc.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Vice President Barber at 5:00 p.m. All said members were in attendance with the exception of President Ron Morales, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

Secretary-Treasurer Bridges led those present in prayer. Director Mitchiner led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There were no Citizens' Comments.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payment of Directors' Per Diem requests for September, 2022.**

2. **Discuss and take action on approval of minutes for the Regular Board Meeting of September 19, 2022 and the Special Board Meeting of September 26, 2022.**
3. **Discuss and take action to approve the Amendment to the Information Form of Galveston County Water Control and Improvement District No. 1 with Exhibit "A" Notice to Purchasers.**

A motion was made by Director Mitchiner and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for September, 2022, minutes for the Regular Board Meeting of September 19, 2022 and the Special Board Meeting of September 26, 2022, and the Amendment to the Information Form of Galveston County Water Control and Improvement District No. 1 with Exhibit "A" Notice to Purchasers. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

4. **Discuss and take action to approve Invoice No. 8 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$74,250.00.**

A motion was made by Director Spriggins and seconded by Secretary-Treasurer Bridges to approve Invoice No. 8 from HDR Engineering, Inc. for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$74,250.00. The motion passed unanimously.

5. **Discuss and take action to approve HDR Engineering, Inc. Task Order No. 14 – 2022 WWTP Process Control Improvements for a not to exceed amount of \$49,950.00 (Referencing Resolution No. 2020-15).**

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve HDR Engineering, Inc. Task Order No. 14 – 2022 WWTP Process Control Improvements for a not to exceed amount of \$49,950.00 (Referencing Resolution No. 2020-15). The motion passed unanimously.

6. **Discuss and take action to approve HDR Engineering, Inc. Task Order No. 15 – 2022 WWTP TPDES Permit Renewal for a not to exceed amount of \$15,960.00 (Referencing Resolution No. 2020-15).**

A motion was made by Director Spriggins and seconded by Secretary-Treasurer Bridges to approve HDR Engineering, Inc. Task Order No. 15 – 2022 WWTP TPDES Permit Renewal for a not to exceed amount of \$15,960.00 (Referencing Resolution No. 2020-15). The motion passed unanimously.

7. **Discuss and take action to approve HDR Engineering, Inc. Task Order No. 16 – FM 517 Sanitary Sewer Replacement PER for a not to exceed amount of**

\$47,400.00 (Referencing Resolution No. 2020-15).

A motion was made by Director Mitchiner and seconded by Director Spriggins to approve HDR Engineering, Inc. Task Order No. 16 – FM 517 Sanitary Sewer Replacement PER for a not to exceed amount of \$47,400.00 (Referencing Resolution No. 2020-15). The motion passed unanimously.

8. Discuss and take action approving a Performance Contract with AMERESCO, Inc. for the replacement of water meters District-wide.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins approving a Performance Contract with AMERESCO, Inc. for the replacement of water meters District-wide. The motion passed unanimously.

9. Discuss and take action on approval of authorization updating the Texas County & District Retirement System (TCDRS) plan provisions for Plan Year 2023.

General Manager Langford discussed and reviewed the Texas County & District Retirement System (TCDRS) plan provisions for Plan Year 2023. The required employer contribution rate for Plan Year 2023 is 14.66%. The elected employer contribution rate for Plan Year 2023 is 15.65%. The amount that was included and approved in the 2022-23 Fiscal Budget was 15.87% which includes the .22% for the Group Term Life Rate.

We offered a 4% flat rate Cost-of-Living (COLA) Annuity Increase to our retirees for Plan Year 2023.

A motion was made by Director Spriggins and seconded by Secretary-Treasurer Bridges to approve the authorization updating the Texas County & District Retirement System (TCDRS) plan provisions for Plan Year 2023. The motion passed unanimously.

10. Update on the Citizens' Bond Committee meeting.

Ms. Kathy Thomas of Community Strategies LLC. gave an update on the Citizens' Bond Committee meeting. Ms. Thomas answered Board of Directors' questions and concerns.

There was no action taken.

11. Discuss and take action on interim update to the Employee Policy Manual, including proposed Compensation Plan.

General Manager Ivan Langford discussed and reviewed the interim update to the Employee Policy Manual, including the proposed Compensation Plan. Mr. Langford

answered Board of Directors' questions and concerns.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve the interim update to the Employee Policy Manual, including proposed Compensation Plan. The motion passed unanimously.

12. Discuss and review Bond Projects Updates; on-going Engineering and Construction Projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of September. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

13. Hear reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that he had no legal report.

There was no action taken.

14. Receive Monthly Reports & Investment Report

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Monthly Report
- e. Utilities Plants Update / Wastewater Discharge Monitor Report (DMR) / Monthly Water Operating Report
- f. Update on 2021 CDBG-MIT Grant Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Plant Operations Report

Financial Accountant Laura Garza reviewed the Financial Report for the month of September, 2022. Ms. Garza answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

15. Discuss and take action on item(s) from Staff Reports, if necessary.

There was no action taken.

Convene into a closed meeting pursuant to Texas Government Code Section 551.074, Personnel Matters to:

There was no Executive Session due to the absence of President Ron Morales.

a. Evaluation of the General Manager.

Re-convene into the public meeting.

16. Consider action on matters deliberated in the Closed Meeting above.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.


Secretary for the Board of Directors