

**MINUTES OF THE REGULAR MEETING
GALVESTON COUTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING
Monday, February 20, 2023
2320 Falco Street
Dickinson, Texas
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on February 20, 2023, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Present
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Laura Garza; Nancy Click; Dylan Caldwell; Chris Labry; and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; and Kathy Thomas of Community Strategies LLC.

Guest(s): Officer Tony Valdez of the Dickinson Police Department.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

Secretary-Treasurer Bridges led those present in prayer. Director Mitchiner led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There were no Citizens' Comments.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payments of Directors' Per Diem requests for January 2023.**

2. **Discuss and take action on approval of minutes for the Special Board Workshop of January 9, 2023 and the Regular Board Meeting of January 17, 2023.**

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for January, 2023, and minutes for the Special Board Workshop of January 9, 2023 and the Regular Board Meeting of January 17, 2023. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

7. **Hear communications update from Community Strategies LLC.**

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

3. **Discuss and take action to adopt Resolution No. 2023-03 Authorizing the President and General Manager of Galveston County Water Control and Improvement District No. 1 to sign documentation required for Environmental Reviews associated with projects funded by Community Development Block Grant Funds.**

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to adopt Resolution No. 2023-03 Authorizing the President and General Manager of Galveston County Water Control and Improvement District No. 1 to sign documentation required for Environmental Reviews associated with projects funded by Community Development Block Grant Funds. The motion passed unanimously.

4. **Discuss and take action to adopt Resolution No. 2023-04 Approving the Federal Grant Procurement Policy, Providing for a Repealing Clause, and Establishing an Effective Date.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Bridges to adopt Resolution No. 2023-04 Approving the Federal Grant Procurement Policy, Providing for a Repealing Clause, and Establishing an Effective Date. The motion passed unanimously.

5. **Discuss and take action to approve the updated Galveston County Water Control and Improvement District No. 1 Annexation Policy.**

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to approve the updated Galveston County Water Control and Improvement District No. 1 Annexation Policy. The motion passed unanimously.

6. **Discuss opting into Social Security program.**

General Manager Ivan Langford discussed opting into the Social Security program. General Manager Langford answered the Board of Directors' questions and concerns.

8. Discuss and review Bond Project Updates; on-going Engineering and Construction Projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of January. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

9. Hear Reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, discussed and explained the "Local Government Officer Conflicts Disclosure Statement" (Form CIS), an "Affidavit" form and the Nepotism Chart for the purposes of interpreting nepotism as defined in VTCA Government Code, Chapter 573, §§573.021 - .025 (also applicable to Conflict of Interest as outlined in Chapter 171 of the Local Government Code). Mr. Bounds answered the Board of Directors' questions and concerns.

There was no action taken.

10. Receive Monthly Reports & Investment Report

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District - Monthly Report
- e. Thomas S. Mackey Water Treatment Plant – Monthly Report
- f. Utility Plants Update / Wastewater Discharge Monitoring Report (DMR) / Monthly Water Operating Report
- g. Update on 2021 – CDBG MIT Grant Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Plant Operations Report

Financial Accountant Laura Garza reviewed the Financial Report for the month of January, 2023. Ms. Garza answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

Convene into executive session to discuss personnel matters pursuant to Open Meetings Act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

11. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:08 p.m.


Secretary for the Board of Directors