

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, March 20, 2023

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on March 20, 2023, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Present
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Absent

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; Dylan Caldwell; Chris Labry; and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; and Kathy Thomas of Community Strategies LLC.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance with the exception of Director Jeffrey Spriggins, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

Vice President Barber led those present in prayer. Secretary-Treasurer Bridges led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There were no Citizens' Comments.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payments of Directors' Per Diem requests for February 2023.**

2. Discuss and take action on approval of minutes for the Regular Board Meeting of February 20, 2023.

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Bridges to approve the consent agenda, payment of Directors' per diem requests for February, 2023, and minutes for the Regular Board Meeting of February 20, 2023. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

3. Discuss and take action to approve the Interlocal Participation Agreement with The Local Government Purchasing Cooperative including use of BuyBoard.

A motion was made by Director Mitchiner and seconded by Vice President Barber to approve the Interlocal Participation Agreement with The Local Government Purchasing Cooperative including use of BuyBoard. The motion passed unanimously.

4. Discuss interest in an annual board retreat.

General Manager Ivan Langford discussed with the Board members if they have an interest in an annual board retreat. All Board members agreed that they would like to schedule an annual board retreat after the Bond election in May.

There was no action taken.

5. Hear communications update from Community Strategies LLC.

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

6. Discuss and take action to approve the closeout package for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project, including Final Change Order No. 3 and Final Pay Application No. 14 for \$97,426.53.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve the closeout package for the 26th Street, 27th Street, and Owens Drive Lift Stations Replacement Project, including Final Change Order No. 3 and Final Pay Application No. 14 for \$97,426.53. The motion passed unanimously.

7. Discuss and take action to approve the updated Galveston County Water Control and Improvement District No. 1 Regulations for Land Development Policy.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the updated Galveston County Water Control and Improvement District No. 1 Regulations for Land Development Policy. Mr. Nokelby answered the Board of Directors' questions and concerns.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve the updated Galveston County Water Control and Improvement District No. 1 Regulations for Land Development Policy. The motion passed unanimously.

8. Discuss and review Bond Project Updates; on-going Engineering and Construction Projects.

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of February. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

9. Hear Reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that March 17, 2023 was the last day to file a bill with the Texas Legislature, and there have been 8,153 bills filed to date, and they are expecting approximately 9,000 bills to be filed.

Mr. Bounds answered the Board of Directors' questions and concerns.

There was no action taken.

10. Receive Monthly Reports & Investment Report

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Galveston County Health District - Monthly Report
- d. Thomas S. Mackey Water Treatment Plant – Monthly Report
- e. Utility Plants Update / Wastewater Discharge Monitoring Report (DMR) / Monthly Water Operating Report
- f. Update on 2021 – CDBG MIT Grant Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Plant Operations Report

Financial Accountant Laura Garza reviewed the Financial Report for the month of February, 2023. Ms. Garza answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

Convene into executive session to discuss personnel matters pursuant to Open Meetings Act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

11. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 5:58 p.m.


Secretary for the Board of Directors