

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, May 15, 2023

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on May 15, 2023, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Present
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; Dylan Caldwell; John Campbell; Trina Veasey; and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; and Kathy Thomas of Community Strategies LLC.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

The Prayer, Pledge of Allegiance and Pledge to the Texas Flag were said at the Emergency Meeting of the Board of Directors held prior to this board meeting.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA/APPROVAL OF MINUTES

1. **Discuss and take action on approval of payments of Directors' Per Diem requests for April 2023.**

2. Discuss and take action on approval of minutes for the Regular Board Meeting of April 17, 2023.

A motion was made by Vice President Barber and seconded by Director Mitchiner to approve the consent agenda, payment of Directors' per diem requests for April, 2023, and minutes for the Regular Board Meeting of April 17, 2023. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

3. Discuss and take action to approve Order No. 2023-02 Canvassing Returns and Declaring Results of May 6, 2023 Bond Election.

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Bridges to approve Order No. 2023-02 Canvassing Returns and Declaring Results of May 6, 2023 Bond Election. The canvassing of the 1,965 votes cast with the following results of the Election on Proposition A was as follows:

1,219	FOR)	THE ISSUANCE OF BONDS IN THE
)	AMOUNT OF \$33,000,000 FOR WATER
)	AND SANITARY SEWER SYSTEMS
)	AND THE LEVY OF TAXES, WITHOUT
)	LIMIT AS TO RATE OR AMOUNT, IN
)	PAYMENT OF THE PRINCIPAL AND
746	AGAINST)	INTEREST ON THE BONDS

The Board officially finds, determines, and declares that a majority of the qualified voters voting in the Election has voted in favor of Proposition A, and therefore Proposition A has passed.

The motion passed unanimously.

4. Discuss and take action to approve Resolution No. 2023-05 Expressing Intent to Finance Expenditures to be Incurred.

It was the consensus of the Board to table this agenda item.

5. Discuss and take action to approve Amendment No. 1 to GLO Contract No. 22-085-035-D279.

A motion was made by Director Mitchiner and seconded by Director Spriggins to approve Amendment No. 1 to GLO Contract No. 22-085-035-D279. The motion passed unanimously.

6. Discuss and take action to approve pay increases for employees for temporary additional responsibilities.

A motion was made by Director Spriggins and seconded by Vice President Barber to approve pay increases of \$3.00 per hour additionally for employees (Phi Do and Chris Labry) for temporary additional responsibilities. The motion passed unanimously.

7. Discuss June 22, 2023, Board Retreat agenda items.

General Manager Ivan Langford addressed the Board of Directors about the June 22, 2023, Board Retreat agenda items. He stated that any additional agenda items that the Board would like to be added to the Board Retreat agenda can be e-mailed to Angela Maloney, Administrative Assistant, or to him.

There was no action taken.

8. Hear communications update from Community Strategies LLC.

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

9. Discuss and take action to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Elizabeth Powell, owner of 1017 Pin Oak Drive; all that certain tract or parcel of land out of and a part of Lot Fifty-Four (54), ADDITION "D" TO THE TOWN OF DICKINSON, Galveston County, Texas, according to the map or plat thereof recorded in Volume 155, Page 10 and transferred to Plat Record 7 Map No. 1, in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT THREE (3) of an Unrecorded Subdivision in Galveston County, Texas).

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Elizabeth Powell, owner of 1017 Pin Oak Drive; all that certain tract or parcel of land out of and a part of Lot Fifty-Four (54), ADDITION "D" TO THE TOWN OF DICKINSON, Galveston County, Texas, according to the map or plat thereof recorded in Volume 155, Page 10 and transferred to Plat Record 7 Map No. 1, in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT THREE (3) of an Unrecorded Subdivision in Galveston County, Texas). The motion passed unanimously.

10. Discuss and take action to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from John and Patricia Boyd, owners of 1023 Pin Oak Drive; all that certain tract or parcel of land out of and a part of Lot Fifty-Four (54), ADDITION "D" TO THE TOWN OF DICKINSON,

Galveston County, Texas, according to the plat of said Addition "D", thereof recorded in Volume 155, Page 10, in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT FOUR (4) of an Unrecorded Subdivision in Galveston County, Texas).

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from John and Patricia Boyd, owners of 1023 Pin Oak Drive; all that certain tract or parcel of land out of and a part of Lot Fifty-Four (54), ADDITION "D" TO THE TOWN OF DICKINSON, Galveston County, Texas, according to the plat of said Addition "D", thereof recorded in Volume 155, Page 10, in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT FOUR (4) of an Unrecorded Subdivision in Galveston County, Texas). The motion passed unanimously.

- 11. Discuss and take action to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Kenneth Michael Beach, owner of 1231 Pin Oak Drive; specifically part of Lot Fifty-Three (53) of ADDITION "D" TO THE TOWN OF DICKINSON, a subdivision in Galveston County, Texas, according to the map or plat thereof recorded in Volume 155, Page 10, in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT FIFTEEN (15) of an Unrecorded Subdivision in Galveston County, Texas).**

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Kenneth Michael Beach, owner of 1231 Pin Oak Drive; specifically part of Lot Fifty-Three (53) of ADDITION "D" TO THE TOWN OF DICKINSON, a subdivision in Galveston County, Texas, according to the map or plat thereof recorded in Volume 155, Page 10, in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT FIFTEEN (15) of an Unrecorded Subdivision in Galveston County, Texas). The motion passed unanimously.

- 12. Discuss and review Bond Project Updates; on-going Engineering and Construction Projects.**

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of April. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

- 13. Hear Reports from Legal Counsel - Olson & Olson LLP.**

Mr. Scott Bounds, our Legal Counsel, gave an update on bills related to Water Districts discussed during the 2023 Texas Legislative Session.

There was no action taken.

14. Receive Monthly Reports & Investment Report

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District – Monthly Report
- e. Thomas S. Mackey Water Treatment Plant – Monthly Report
- f. Utility Plants Update / Wastewater Discharge Monitoring Report (DMR) / Monthly Water Operating Report
- g. Update on 2021 – CDBG MIT Grant Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Plant Operations Report

Financial Accountant Laura Garza reviewed the Financial Report for the month of April, 2023. Ms. Garza answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

Convene into executive session to discuss personnel matters pursuant to Open Meetings Act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

The Board convened into Executive Session at 6:22 p.m.

- A. Discuss acquisition of water well.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

The Board re-convened into Open Session at 6:39 p.m.

15. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:40 p.m.

Doreen C. Bridges

Secretary for the Board of Directors






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Final Audit Report

2023-06-20

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