

**MINUTES OF THE REGULAR MEETING  
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1  
REGULAR BOARD OF DIRECTORS MEETING  
Monday, June 19, 2023  
2320 Falco Street  
Dickinson, Texas  
5:00 p.m.**

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on June 19, 2023, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	<b>Present</b>
Shamarion M. Barber	Vice President	<b>Present</b>
Doreen E. Bridges	Secretary-Treasurer	<b>Present</b>
John W. Mitchiner	Director	<b>Present</b>
Jeffrey Spriggins	Director	<b>Present</b>

Also, present were: Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; John Campbell; Trina Veasey; Emilio Renovato; and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Eric Wessels, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; and Kathy Thomas of Community Strategies LLC.

Guest(s): None.

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Bridges.

**PRAYER AND PLEDGE OF ALLEGIANCE**

Secretary-Treasurer Bridges led those present in the prayer. Director Mitchiner led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

**CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)**

There was no action taken.

**CONSENT AGENDA**

1. **Discuss and take action on approval of payments of Directors' Per Diem requests for May 2023.**

**2. Discuss and take action on approval of minutes for the Emergency Meeting and Regular Board Meeting of May 15, 2023.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for May, 2023, and minutes for the Emergency Meeting and Regular Board Meeting of May 15, 2023. The motion passed unanimously.

**REGULAR AGENDA/OTHER BUSINESS**

**3. Discuss and take action on approval of Texas General Land Office Contract No. 22-130-032-E001 COMMUNITY DEVELOPMENT BLOCK GRANT LOCAL HAZARD MITIGATION PLANNING PROGRAM NON-RESEARCH & DEVELOPMENT MITIGATION FUNDING in the amount of \$95,000, and authorize the General Manager to execute all necessary documents.**

A motion was made by Vice President Barber and seconded by Director Spriggins to approve the Texas General Land Office Contract No. 22-130-032-E001 COMMUNITY DEVELOPMENT BLOCK GRANT LOCAL HAZARD MITIGATION PLANNING PROGRAM NON-RESEARCH & DEVELOPMENT MITIGATION FUNDING in the amount of \$95,000, and authorize the General Manager to execute all necessary documents. The motion passed unanimously.

**4. Discuss and take action to approve the Buyboard Proposal from Insituform Technologies, LLC in the amount of \$114,735.00 for replacement of the Owens Drive 10 inch water line crossing West Gum Bayou.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Bridges to approve the Buyboard Proposal from Insituform Technologies, LLC in the amount of \$114,735.00 for replacement of the Owens Drive 10 inch water line crossing West Gum Bayou. The motion passed unanimously.

**5. Update on the emergency manhole replacement on FM 517 at Hill Avenue.**

Mr. Keith Morgan, Water & Wastewater Superintendent, updated the Board of Directors on the emergency manhole replacement on FM 517 at Hill Avenue. Mr. Morgan answered the Board of Directors' questions and concerns.

There was no action taken.

**6. Discuss and review Budget Calendar for FY2023-2024.**

Chief Financial Officer Aurora Amaro discussed and reviewed the Budget Calendar for FY2023-2024. It was the consensus of the Board to change the Budget meeting scheduled on 08/07/2023 from 5:00 p.m. to 4:00 p.m. Ms. Amaro answered the Board of Directors' questions and concerns.

There was no action taken.

**7. Discuss and take action to approve modified Pay Plan revisions.**

A motion was made by Vice President Barber and seconded by Secretary-Treasurer Bridges to approve the modified Pay Plan revisions. The motion passed unanimously.

**8. Hear communications update from Community Strategies LLC.**

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

**9. Discuss and take action to approve Resolution No. 2023-05 Expressing Intent to Finance Expenditures to be Incurred.**

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning upcoming Bond Projects. Mr. Nokelby answered the Board of Directors' questions and concerns.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve Resolution No. 2023-05 Expressing Intent to Finance Expenditures to be incurred. The motion passed unanimously.

**10. Discuss and take action to approve the lease agreement for rental space at 4312 St. Goar Street and allow the General Manager to execute the lease.**

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., and Ms. Angela Maloney, Administrative Assistant, updated the Board of Directors concerning the lease agreement for rental space at 4312 St. Goar Street. Mr. Nokelby and Ms. Maloney answered the Board of Directors' questions and concerns.

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to approve the lease agreement for rental space at 4312 St. Goar Street and allow the General Manager to execute the lease. The motion passed unanimously.

**11. HDR Presentation of proposed 2023 Bond Program Support Services.**

Mr. Eric Wessels, PE of HDR Engineering, Inc., gave a presentation to the Board of Directors concerning the proposed 2023 Bond Program Support Services. Mr. Wessels answered the Board of Directors' questions and concerns.

There was no action taken.

**12. Discuss and review Bond Project Updates; on-going Engineering and Construction Projects.**

Mr. Ryan Nokelby, PE of HDR Engineering, Inc., updated the Board of Directors concerning the on-going Bond Projects and on-going Engineering and Construction Projects for the month of May. Mr. Nokelby answered the Board of Directors' questions and concerns.

There was no action taken.

**13. Hear Reports from Legal Counsel - Olson & Olson LLP.**

Mr. Scott Bounds, our Legal Counsel, gave an update on the number of Texas bills filed and passed during the 2023 Texas Legislative Session, and he also reported that 76 Texas bills were vetoed by Governor Greg Abbott during the 2023 Texas Legislative Session.

There was no action taken.

**14. Receive Monthly Reports & Investment Report**

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District – Monthly Report
- e. Thomas S. Mackey Water Treatment Plant – Monthly Report
- f. Utility Plants Update / Wastewater Discharge Monitoring Report (DMR) / Monthly Water Operating Report
- g. Update on 2021 – CDBG MIT Grant Administration Staff Reports
  - Human Resources Report
  - Safety Report
  - Field Operations Report
  - Plant Operations Report

Financial Accountant Laura Garza reviewed the Financial Report for the month of May, 2023. Ms. Garza answered the Board of Directors' questions and concerns. There was no action taken.

Department Heads and staff reviewed and discussed their monthly reports. There was no action taken.

**Convene into executive session to discuss personnel matters pursuant to Open Meetings Act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending**

**or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.**

**Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.**

**15. Discuss and take action on item(s) from Executive Session.**

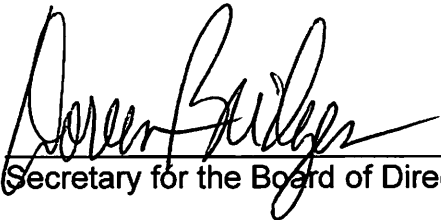
There was no action taken.

**CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION**

There were no public announcements and/or recognition.

**ADJOURNMENT**

The meeting adjourned at 6:26 p.m.

  
Secretary for the Board of Directors