

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, July 17, 2023

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on July 17, 2023, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Present
Shamarion M. Barber	Vice President	Present
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; Dylan Caldwell; John Campbell; Emilio Renovato; and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; Kathy Thomas of Community Strategies LLC; Thomas A. Sage, Partner of Hunton Andrews Kurth LLP; and James F. Gilley, Jr. of U.S. Capital Advisors LLC.

Guest(s): Travis James of TXP, Inc. and Courtland Holman of Dickinson Economic Development Corporation.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

Secretary-Treasurer Bridges led those present in the prayer. Vice President Barber led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA

1. **Discuss and take action on approval of payments of Directors' Per Diem requests for June 2023.**
2. **Discuss and take action on approval of minutes for the Regular Board Meeting of June 19, 2023 and Retreat Workshop of June 22, 2023.**
3. **Discuss and take action to approve Resolution 2023-06 Authorizing an Interlocal Agreement between Harris-Galveston Subsidence District and Galveston County Water Control and Improvement District No. 1 providing Water Conservation Education Program materials to local students.**
4. **Discuss and take action to approve Resolution 2023-09 Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives.**
5. **Discuss and take action to approve awarding the Proposal for Professional Audit Services to BrooksWatson & Co., PLLC.**

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve the consent agenda, payment of Directors' per diem requests for June, 2023, and minutes for the Regular Board Meeting of June 19, 2023 and Retreat Workshop of June 22, 2023; to approve Resolution 2023-06 Authorizing an Interlocal Agreement between Harris-Galveston Subsidence District and Galveston County Water Control and Improvement District No. 1 providing Water Conservation Education Program materials to local students; to approve Resolution 2023-09 Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives; and to approve awarding the Proposal for Professional Audit Services to BrooksWatson & Co., PLLC.

The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

6. **Presentation on TIRZ by Travis James of TXP, Inc. & Courtland Holman of Dickinson Economic Development Corporation.**

Mr. Travis James of TXP, Inc. and Mr. Courtland Holman of Dickinson Economic Development Corporation gave a presentation on TIRZ. Mr. James and Mr. Holman answered the Board of Directors' questions and concerns.

There was no action taken.

7. **Hear communications update from Community Strategies LLC.**

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

8. Discuss and take action on the creation of two new employee positions: Construction Inspector and District Engineer.

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to approve the creation of two new employee positions: Construction Inspector and District Engineer. The motion passed unanimously.

9. Discuss and take action to approve Resolution 2023-07 Authorizing the District to enter into All Necessary Agreements with the Employees Retirement System of Texas to extend all federal Social Security Coverages to the employees of the District.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve Resolution 2023-07 Authorizing the District to enter into All Necessary Agreements with the Employees Retirement System of Texas to extend all federal Social Security Coverages to the employees of the District. The motion passed unanimously.

10. Discuss and take action to approve Resolution 2023-08 Authorizing Application to TCEQ for Approval of Series 2023 Bonds.

A motion was made by Director Spriggins and seconded by Secretary-Treasurer Bridges to approve Resolution 2023-08 Authorizing Application to TCEQ for Approval of Series 2023 Bonds. The motion passed unanimously.

11. Discuss financing options for WCID1's share of GCWA's Brazos River pump station replacement.

General Manager Ivan Langford discussed financing options for WCID1's share of GCWA's Brazos River pump station replacement. Mr. Langford answered the Board of Directors' questions and concerns.

There was no action taken.

12. Discuss and take action to approve the equipment financing agreement with 1st Source Bank for the acquisition of a new Vactor 2100i Vacuum System truck.

A motion was made by Director Mitchiner and seconded by Secretary-Treasurer Bridges to approve the equipment financing agreement with 1st Source Bank for the acquisition of a new Vactor 2100i Vacuum System truck. The motion passed unanimously.

13. Discuss and take action to approve Contract Amendment No. 3 to HDR Engineering, Inc.'s Professional Engineering Services Contract for the GLO CDBG-MIT Project for a not-to-exceed amount of \$66,300.00. (Referencing Resolution No. 2020-16).

A motion was made by Director Mitchiner and seconded by Vice President Barber to approve Contract Amendment No. 3 to HDR Engineering, Inc.'s Professional Engineering Services Contract for the GLO CDBG-MIT Project for a not-to-exceed amount of \$66,300.00. (Referencing Resolution No. 2020-16). The motion passed unanimously.

14. Discuss and take action to approve Contract Amendment No. 1 to HDR Engineering, Inc.'s Task Order No. 14 - WWTP Process Improvements for a not-to-exceed amount of \$165,500.00. (Referencing Resolution No. 2020-15).

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve Contract Amendment No. 1 to HDR Engineering, Inc.'s Task Order No. 14 - WWTP Process Improvements for a not-to-exceed amount of \$165,500.00. (Referencing Resolution No. 2020-15). The motion passed unanimously.

15. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 17 – 2023 Bond Program Management Support Services for a not-to-exceed amount of \$195,000.00 (Referencing Resolution No. 2020-15).

A motion was made by Director Mitchiner and seconded by Vice President Barber to approve HDR Engineering, Inc. Task Order No. 17 – 2023 Bond Program Management Support Services for a not-to-exceed amount of \$195,000.00 (Referencing Resolution No. 2020-15). The motion passed unanimously.

16. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 18 – FM 517 16-Inch Water Line Replacement for a not-to-exceed amount of \$381,600.00 (Referencing Resolution No. 2020-15).

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to approve HDR Engineering, Inc. Task Order No. 18 – FM 517 16-Inch Water Line Replacement for a not-to-exceed amount of \$381,600.00 (Referencing Resolution No. 2020-15). The motion passed unanimously.

17. Discuss and take action to approve HDR Engineering, Inc. Task Order No. 19 – 2023 Smoke Testing Priority Areas 2, 3 and 5 for a not-to-exceed amount of \$204,000.00 (Referencing Resolution No. 2020-15).

A motion was made by Vice President Barber and seconded by Secretary-Treasurer

Bridges to approve HDR Engineering, Inc. Task Order No. 19 – 2023 Smoke Testing Priority Areas 2, 3 and 5 for a not-to-exceed amount of \$204,000.00 (Referencing Resolution No. 2020-15). The motion passed unanimously.

18. Discuss and take action to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from William and Debra Feazell, owners of 1041 Pin Oak Drive; being a portion of Lot Fifty-Four (54) of ADDITION "D" TO THE TOWN OF DICKINSON, a Subdivision situated in Galveston County, Texas, and recorded in Volume 155, Page 10 in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT SIX (6) of an Unrecorded Subdivision in Galveston County, Texas).

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from William and Debra Feazell, owners of 1041 Pin Oak Drive; being a portion of Lot Fifty-Four (54) of ADDITION "D" TO THE TOWN OF DICKINSON, a Subdivision situated in Galveston County, Texas, and recorded in Volume 155, Page 10 in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT SIX (6) of an Unrecorded Subdivision in Galveston County, Texas). The motion passed unanimously.

19. Discuss and take action to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Harry Vincent Hoechten, owner of 1009 Pin Oak Drive; all that certain tract or parcel of land out of and a part of Lot Fifty-Four (54) of ADDITION "D" TO THE TOWN OF DICKINSON, GALVESTON COUNTY, TEXAS, according to the map or plat thereof recorded in Volume 155, Page 10 in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT ONE (1) of an Unrecorded Subdivision in Galveston County, Texas).

A motion was made by Secretary-Treasurer Bridges and seconded by Vice President Barber to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Harry Vincent Hoechten, owner of 1009 Pin Oak Drive; all that certain tract or parcel of land out of and a part of Lot Fifty-Four (54) of ADDITION "D" TO THE TOWN OF DICKINSON, GALVESTON COUNTY, TEXAS, according to the map or plat thereof recorded in Volume 155, Page 10 in the Office of the County Clerk of Galveston County, Texas (a/k/a TRACT ONE (1) of an Unrecorded Subdivision in Galveston County, Texas). The motion passed unanimously.

20. Discuss and review Bond Project Updates; on-going Engineering and Construction Projects.

The Board of Directors reviewed the on-going Bond Projects and on-going Engineering and Construction Projects for the month of June. Mr. Ryan Nokelby, PE of HDR Engineering, Inc. answered the Board of Directors' questions and concerns.

There was no action taken.

21. Hear Reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that he has no legal report.

There was no action taken.

22. Receive Monthly Reports & Investment Report

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Travel & Training Expense Statements
- d. Galveston County Health District – Monthly Report
- e. Thomas S. Mackey Water Treatment Plant – Monthly Report
- f. Utility Plants Update / Wastewater Discharge Monitoring Report (DMR) / Monthly Water Operating Report
- g. Update on 2021 – CDBG MIT Grant Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Plant Operations Report

The Board of Directors reviewed the Financial Report for the month of June, 2023. There was no action taken.

The Board of Directors reviewed the monthly staff reports. There was no action taken.

Convene into executive session to discuss personnel matters pursuant to Open Meetings Act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

23. Discuss and take action on item(s) from Executive Session.


There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 6:13 p.m.


Secretary for the Board of Directors