

**MINUTES OF THE REGULAR MEETING
GALVESTON COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1
REGULAR BOARD OF DIRECTORS MEETING**

Monday, September 18, 2023

2320 Falco Street

Dickinson, Texas

5:00 p.m.

The Board of Directors of Galveston County Water Control & Improvement District No. 1 of Galveston County, in Dickinson, Texas, met in a regular session, open to the public, on September 18, 2023, at 2320 Falco Street, Dickinson, Texas, thereof, and the roll was called of the duly constituted officers and members of the board, to wit:

Ron Morales	President	Present
Shamarion M. Barber	Vice President	Absent
Doreen E. Bridges	Secretary-Treasurer	Present
John W. Mitchiner	Director	Present
Jeffrey Spriggins	Director	Present

Also, present were: General Manager Ivan Langford; Keith Morgan; Aurora Amaro; Laura Garza; Nancy Click; and Angela Maloney of Galveston County W.C.I.D. No. 1; Ryan Nokelby, PE of HDR Engineering, Inc.; Scott Bounds, Attorney of Olson & Olson LLP; Kathy Thomas of Community Strategies LLC.; and Mike Migvad of Public Management.

Guest(s): None.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by President Morales at 5:00 p.m. All said members were in attendance with the exception of Vice President Shamarion Barber, and a quorum was established by Secretary-Treasurer Bridges.

PRAYER AND PLEDGE OF ALLEGIANCE

Secretary-Treasurer Bridges led those present in the prayer. Director Mitchiner led those present in the Pledge of Allegiance and the Pledge to the Texas Flag.

CITIZENS' COMMENTS (Time Limit: 5 minutes per speaker)

There was no action taken.

CONSENT AGENDA

1. **Discuss and take action on approval of payments of Directors' Per Diem requests for August 2023.**

2. Discuss and take action on approval of minutes for the Regular Board Meeting of August 21, 2023, the Budget Workshop Meeting of August 28, 2023, and the Public Hearing & Special Meeting of August 28, 2023.
3. Discuss and take action to approve the Amendment to the Information Form of Galveston County Water Control and Improvement District No. 1 with Exhibit "A" Notice to Purchasers.
4. Discuss and take action to approve invoice #3 from Public Management for the General Land Office (GLO) CDBG Mitigation Grant Project (Contract #22-085-035-D279) in the amount of \$35,340.00.
5. Discuss and take action to approve Invoice No. 1200553233 from HDR Engineering, Inc. for the 2023 Bond Project in the amount of \$10,539.92.
6. Discuss and take action to approve Invoice No.1200554195 from HDR Engineering, Inc. for the 2023 Bond Project in the amount of \$10,736.15.
7. Discuss and take action to approve Invoice No. 1200554203 from HDR Engineering, Inc. for the 2023 Bond Project in the amount of \$37,083.18.
8. Discuss and take action to approve the purchase of a generator for the Hughes Ln lift station through the TIPS Purchasing Cooperative from Worldwide Power Products in the amount of \$181,171.84.
9. Discuss and take action to approve the purchase of Flygt wastewater submersible pumps for the County Barn and Hughes Lane Lift Stations Rehabilitation Project for a total amount of \$372,832.00.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve the consent agenda. The motion passed unanimously.

REGULAR AGENDA/OTHER BUSINESS

10. Discuss and take action to approve the Fiscal Year 2024 budget.

Chief Financial Officer Aurora Amaro reviewed and discussed some changes made to the Fiscal Year 2024 budget.

A motion was made by Director Spriggins and seconded by Secretary-Treasurer Bridges to approve the Fiscal Year 2024 budget with changes discussed by Chief Financial Officer Amaro. The motion passed unanimously.

8. Discuss and take action to approve the purchase of a generator for the Hughes Ln lift station through the TIPS Purchasing Cooperative from Worldwide Power Products in the amount of \$181,171.84.

A motion was made by Director Mitchiner and seconded by Secretary-Treasurer Bridges to pull agenda item #8 from the consent agenda for further discussion. The motion passed unanimously.

Director Mitchiner questioned the cost of the battery charger for the generator at the Hughes Ln. lift station. Water & Wastewater Superintendent Keith Morgan answered Director Mitchiner's questions.

A motion was made by Director Mitchiner and seconded by Secretary-Treasurer Bridges to approve the purchase of a generator for the Hughes Ln lift station through the TIPS Purchasing Cooperative from Worldwide Power Products in the amount of \$181,171.84. The motion passed unanimously.

11. Discuss and approve an interfund transfer for the period ending September 30, 2023 in the amount of \$500,000 from General Operating Funds (Fund 01) to the Debt Service Fund (Fund 02) for Unlimited Tax Bonds intended to maintain adequate levels of assigned fund balance and intended to be used for future debt service payments.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Mitchiner to approve an interfund transfer for the period ending September 30, 2023 in the amount of \$500,000 from General Operating Funds (Fund 01) to the Debt Service Fund (Fund 02) for Unlimited Tax Bonds intended to maintain adequate levels of assigned fund balance and intended to be used for future debt service payments. The motion passed unanimously.

12. Discuss proposed revisions to the AmeriWaste contract.

General Manager Ivan Langford discussed the proposed revisions to the AmeriWaste contract set to expire on March 31, 2024. General Manager Langford answered the Board of Directors' questions and concerns.

There was no action taken.

13. Discuss changing capital projects management.

General Manager Ivan Langford discussed the capital projects management. General Manager Langford answered the Board of Directors' questions and concerns.

There was no action taken.

14. Discuss and take action to approve the revised Community Strategies, LLC consulting agreement.

A motion was made by Secretary-Treasurer Bridges and seconded by Director

Spriggins to approve the revised Community Strategies, LLC consulting agreement. The motion passed unanimously.

15. Hear communications update from Community Strategies, LLC.

Ms. Kathy Thomas of Community Strategies LLC gave a presentation concerning the Communications Update.

There was no action taken.

16. Discuss and take action to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Albert and Noel Rodriguez, owners of 1205 Sunset Drive; All that certain tract or parcel of land being out of and a part of Lot Seventy-Two (72), ADDITION "D", TO THE TOWN OF DICKINSON, Galveston County, Texas, according to the Plat of said ADDITION "D", recorded in Volume 155, Page 10 in the Office of the County Clerk of Galveston County, Texas (Tax Map Reference 3015-0072-0000-010).

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Albert and Noel Rodriguez, owners of 1205 Sunset Drive; All that certain tract or parcel of land being out of and a part of Lot Seventy-Two (72), ADDITION "D", TO THE TOWN OF DICKINSON, Galveston County, Texas, according to the Plat of said ADDITION "D", recorded in Volume 155, Page 10 in the Office of the County Clerk of Galveston County, Texas (Tax Map Reference 3015-0072-0000-010). The motion passed unanimously.

17. Discuss and take action to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Ronald and Denise Jenkins, owners of 2807 19th Street; Lot One (1), Block 73, of Moore's Addition, Dickinson Townsite, Galveston County, Texas, as recorded in the Office of the County Clerk of Galveston County, Texas.

A motion was made by Secretary-Treasurer Bridges and seconded by Director Spriggins to approve Petition for Annexation and adopt Order Adding Land to the boundaries of the District from Ronald and Denise Jenkins, owners of 2807 19th Street; Lot One (1), Block 73, of Moore's Addition, Dickinson Townsite, Galveston County, Texas, as recorded in the Office of the County Clerk of Galveston County, Texas. The motion passed unanimously.

18. Discuss and review Bond Project Updates; on-going Engineering and Construction Projects.

The Board of Directors reviewed the on-going Bond Projects and on-going Engineering and Construction Projects for the month of August.

There was no action taken.

19. Hear Reports from Legal Counsel - Olson & Olson LLP.

Mr. Scott Bounds, our Legal Counsel, reported that he has no legal report.

There was no action taken.

20. Receive Monthly Reports & Investment Report

- a. Financial Report & Investment Report
- b. Monthly Tax Report
- c. Galveston County Health District – Monthly Report
- d. Thomas S. Mackey Water Treatment Plant – Monthly Report
- e. Utility Plants Update / Wastewater Discharge Monitoring Report (DMR) / Monthly Water Operating Report
- f. Update on 2021 – CDBG MIT Grant Administration Staff Reports
 - Human Resources Report
 - Safety Report
 - Field Operations Report
 - Plant Operations Report

The Board of Directors reviewed the Financial Report for the month of August, 2023.

Department Heads and staff reviewed and discussed their monthly reports.

There was no action taken.

Convene into executive session to discuss personnel matters pursuant to Open Meetings Act section 551.074 of the Texas Government Code and/or section 551.071 of the Texas Government Code for consultation with attorney for pending or contemplated litigation, and/or section 551.072 of the Texas Government Code for deliberations about real property and/or sections 551.076 and 551.088, deliberation regarding security audits.

Re-convene into open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation and/or deliberations about real property and/or sections 551.076 and 551.088, deliberations regarding security audits.

21. Discuss and take action on item(s) from Executive Session.

There was no action taken.

CLOSING COMMENTS/ANNOUNCEMENTS/RECOGNITION

There were no public announcements and/or recognition.

ADJOURNMENT

The meeting adjourned at 5:36 p.m.


Secretary for the Board of Directors